



**TOWN OF WOODBRIDGE, CONNECTICUT  
OFFICIAL REGULATIONS  
NORTH WEST CEMETERY  
212, SEYMOUR ROAD, WOODBRIDGE**

**Preamble**

In presenting to the residents of the Town of Woodbridge the following Rules and Regulations for the North West Cemetery, the Board of Selectmen has taken great care formulating same in order to make them as plain as possible; and, after careful study, only those rules and regulations have been adopted which seem necessary for the best interests of all. They are subject to minor changes by the Board of Selectmen from time to time as circumstances may require.

**Section 1 – Purchase**

- 1.1 A person wishing to purchase a burial lot(s) in the North West Cemetery shall contact the Town Clerk and/or the office of the Town's agent. Purchasers of the lots acquire simply the right and privilege of burial of the dead and of erecting monuments on those lots set aside for such purpose. Lots are restricted to Town residents or descendants therefrom.
- 1.2 All lots must be paid for in full before any burial is made therein.
- 1.3 Each and every lot shall be used solely and exclusively for the burial of the remains of human beings.
- 1.4 Every Certificate of Burial Rights will be subject, at all times, to such rules and regulations as may from time to time be determined by the Board of Selectmen.
- 1.5 Prices of the lots shall be reviewed from time to time and approved by the Board of Selectmen and sold by the Board of Selectmen or its designee/agent.
- 1.6 The Certificates of Burial, records of purchase, and burial information shall be retained in the Office of the Town Clerk, and/or the office of the Town's Agent.

- 1.7 All plots will be sold in the forms and dimensions as indicated on the map entitled "Northwest Cemetery, Woodbridge, Connecticut, September, 2024 – Luchs Consulting Engineers, 89 Colony Street, Meriden CT 06451". Said map of the Cemetery will always be on file in the Office of the Town Clerk or the office of the Town's Agent for the use of those seeking a location or other information.
- 1.8 All plots conveyed by the Town of Woodbridge shall be held pursuant to the laws of the State of Connecticut.
- 1.9 At no time shall a sign indicating that a lot or lots is/are "For Sale" be permitted to be placed in the cemetery. No sign of any other nature will be permitted anywhere on the grounds except as permitted by the Board of Selectmen. (example – designation of Veterans' graves)
- 1.10 The Town of Woodbridge does not repurchase sold lots. However, the Town will facilitate the sale between the seller and a prospective purchaser at the price for which they were purchased.

## **Section 2 – Markers**

- 2.1 Lot owners are strongly urged to consult with the Cemetery Superintendent before selecting a monument. Advice will be cheerfully given and may save expensive mistakes or serious disappointments as is the intention that monuments be uniform in height.
- 2.2 The setting of monuments, stones, and vaults and the transportation of all tools, material, etc. within the grounds shall be subject to the supervision and control of the Cemetery Superintendent.
- 2.3 No monument shall be erected which will cover a ground space of over seven percent of the area of the lot.
- 2.4 No enclosures of any nature, such as fences, copings, hedges, or ditches shall be around any lot. Grave mounds shall not be allowed, and no lots shall be raised above the established surface grade. All monuments shall be made of granite, marble, or bronze. Plans for all monumental work must be submitted for approval before being ordered or placed.
- 2.5 Only one (1) raised monument or cenotaph is permitted per full lot. This applies to full lots with burial of one (1) body and two (2) cremains or full lots with burial of four (4) cremains.
- 2.6 Any other marker, headstone, footstone or corner stone, must be flush with the ground.
- 2.4 All raised monuments must be placed within the lot line and not over the outer line of the plot, unless the headstone is placed across multiple adjoining lots to indicate a group burial.

- 2.5 If any marker or effigy, structure or inscription that is placed in or upon any lot is adjudged by a unanimous vote of the Board of Selectmen to be offensive or improper, the Board shall have the right to direct that the offensive or improper object should be removed.
- 2.6 A monument base, to include the footer/base for a single lot may not exceed three (3) feet (36 inches) long and be no more than one (1) foot and two inches (14 inches) wide. (A concrete footer/foundation is required.)
- 2.7 A monument base, to include the footer/base for two plots may not exceed six (6) feet (72 inches) long and be no more than one (1) foot and two inches (14 inches) wide. (A concrete footer/foundation is required.)
- 2.8 Flush/ground markers shall not exceed twelve inches (12") in width and 24 inches (24") in length. (A footer/foundation is required.)
- 2.9 A monument or marker may be delivered and installed during the months of April through October only. Contact the Cemetery Sexton to make arrangements for delivery and set-up.
- 2.10 After a monument or marker has been placed in the cemetery, it may not be removed without permission from the Cemetery Sexton and/or the Board of Selectmen.
- 2.11 Bronze military/veteran's markers are permitted. A bronze military/veteran's marker may be placed on a flush/ground marker. (A footer/foundation is required).
- 2.12 Veteran's flags and flag stakes are permitted. Contact the Board of Selectmen's Office when a military/veteran's marker or flag has been installed so that the Town Cemetery Records can be updated with the Veteran's information.

### **Section 3 – Burial**

- 3.1 Bodies will not be interred unless accompanied by the proper death certificate or burial permit.
- 3.2 All burials shall be subterranean burials, pursuant to the laws of the State of Connecticut.
- 3.3 When instructions for opening a grave are indefinite, or if for any reason the grave cannot be opened in the location specified, the Superintendent will order it opened at such location in the lots as he may deem best, under the circumstances. Such action is necessary in order to avoid delaying funerals.
- 3.4 Burial lots are three feet, three inches wide (3'3") and eleven feet (11') in length.
- 3.5 The Town of Woodbridge is not responsible for excavations for burial. The graves must be opened by and at the expense of the owner. The Funeral Director will deal directly with the excavation company chosen by the Town of Woodbridge. All financial arrangements for the process of burial are to be arranged and handled by the Funeral Director and the client.

- 3.6 No more than four (4) cremains shall be buried per full lot.
- 3.7 Either one (1) body or one (1) body and two (2) cremains may be buried in a full lot.
- 3.8 No dis-interment shall be permitted except upon written request of the lot owner, and at his/her expense.
- 3.9 Title to a lot may be transferred using the following language, notarized by the legal owner of the lot and subject to the approval of the Sexton.

"I give permission for the following person(s) to be buried in my Cemetery listed as: Section \_\_\_\_ Plot \_\_\_\_ Lot \_\_\_\_ in the North West Cemetery, 212 Seymour Road, Woodbridge CT 06525.

Name \_\_\_\_\_  
Designation: Full burial or cremains

Signature and Notary"

#### **Section 4 – Flowers, Trees and Shrubs, Decorations**

- 4.1 Flowers may be planted on graves no further than twelve inches (12") from the raised headstone. Flowers must be planted within the lot lines. Any other decoration must be placed within twelve inches (12") of the raised headstone/monument.
- 4.2 No trees or shrubs will be planted in the cemetery. Any pre-existing shrubbery may not exceed the height of the monument stone, nor extend beyond the lot line. The Town authorities shall have the right at all times to enter upon each and every lot for the purpose of maintaining, cleaning, and policing of same. Any tree or shrub that becomes unsightly or detrimental to the adjacent lots or avenue or inconvenient for passers-by, it shall be the duty of the Cemetery Superintendent to remove the trees and shrubs or such parts thereof as he shall determine to be detrimental, unsightly or inconvenient. Flowers or funeral arrangements left on the graves shall be removed as soon as they become faded or unsightly in appearance.
- 4.3 No glass is allowed in the cemetery. All objects placed upon any portion of the lot may be subject to damage from mowing or grounds maintenance or burial activity. The Town of Woodbridge or its agents shall not be liable for any such damage.
- 4.4 No lights may be placed on a lot or marker.

#### **Section 5 – Miscellaneous**

- 5.1 No horses are permitted in the cemetery without express permission of the Agent of the Board of Selectmen as part of the burial ceremony.

- 5.2 All waste or rubbish of any kind shall be deposited in the proper receptacles for same, which will be distributed throughout the Cemetery area.
- 5.3 Inasmuch as the general care of the Cemetery is assumed by the Town, all lots, avenues, roads, and walks shall be kept in first class condition.

Approved by Board of Selectmen \_\_\_\_\_

---

Mica Cardozo, First Selectman