

MEMORANDUM

TO: BOARD OF SELECTMEN
FROM: USE OF PUBLICLY OWNED PROPERTIES COMMISSION
RE: QUARTERLY REPORT
DATE: MAY 8, 2023

Following is the quarterly update regarding The Use of Publicly Owned Properties Commission (CUPOP).

Completed:

1. A recommendation, presented to the Board of Selectmen and copied to Town Plan and Zoning Commission, regarding the proposed town/ publicly owned property offer made by the developer of 10-14 Merritt Avenue. This recommendation was submitted on February 2, 2023.
2. A recommendation, presented to the Board of Selectmen per the request of Selectwoman Beth Heller, on the purchase of 7 Forest Road. This recommendation was submitted April 25, 2023.

Pending:

3. Pursuant to Woodbridge Ordinance Article XI, subsection 75-65(A), CUPOP is updating the List of Publicly Owned Property. When complete, the list will be in digital form, posted on CUPOP's webpage, with both the corresponding deed and property card attached to each property. In addition, restrictions will be listed, if applicable, with each property, as well as any other pertinent information. In order to ensure a complete, comprehensive and accurate list, with proper categorization, CUPOP has reviewed, and will continue to review until completion, every property individually. That review includes the review of the property's corresponding deed, property card, maps, and other relevant documentation. All reviewed and relied upon documentation will be attached to that particular property. This thorough review has resulted in numerous changes within the list, and has included

research including but not limited to locating deeds and maps currently not available on the town website. We look forward to completing the project this month, and presenting the List of Publicly Owned Property to the Board of Selectman in the June.

Future:

1. When the List of Publicly Owned Property is completed and posted, CUPOP will begin it's review of such properties and make recommendations, if applicable, to the Board of Selectman any uses, changes in uses, or direction of such uses by appropriate commission or agencies pursuant to Woodbridge Town Ordinance Article XI, subsection 75-65 (B).