

SHORT FORM APPLICATION - INLAND WETLANDS AGENCY - TOWN OF WOODBRIDGE

THIS APPLICATION MUST BE SUBMITTED NO LATER THAN ONE WEEK PRIOR TO THE REGULAR MEETING DATE WHICH IS THE FOURTH WEDNESDAY OF THE MONTH EXCEPT THE THIRD WEDNESDAY IN NOVEMBER. THE APPLICATION FEE IS \$ 60.00 PER LOT FOR RESIDENTIAL AND \$ 160.00 PER LOT FOR COMMERCIAL. ATTACH 9 COPIES OF MAPS OF THE PROPERTY SHOWING THE LOCATION OF THE PROPOSED ACTIVITY. INCLUDE MAJOR TOPOGRAPHIC FEATURES; WETLANDS BOUNDARIES AS DEFINED BY A SOIL SCIENTIST; WATERCOURSES; EXISTING AND PROPOSED BUILDINGS, DRIVEWAYS, SEPTIC SYSTEMS; WELLS, ETC. ALSO INCLUDE 9 COPIES OF OTHER INFORMATION WHICH WILL BE HELPFUL TO THE AGENCY IN ITS DECISION MAKING PROCESS (I.E.: SOIL REPORTS, EXISTING PROPOSED VEGETATION, WILDLIFE, PHOTOS, ETC.).

DATE:

LOCATION OF PROPERTY:

APPLICANT'S NAME:

PHONE:

APPLICANT'S ADDRESS:

PROPERTY OWNER'S NAME:

PHONE:

PROPERTY OWNER'S ADDRESS:

APPLICANT'S INTEREST IN PROPERTY:

NAMES OF ADJACENT PROPERTY OWNERS:

PRESENT STATUS OF PROPERTY:

NATURE AND DETAILED DESCRIPTION OF THE PROPOSED ACTIVITY:

IT IS UNDERSTOOD THAT CONSENT IS GIVEN BY THE OWNER FOR MEMBERS OF THE AGENCY OR THEIR AGENTS TO ENTER THE SUBJECT PROPERTY. THE APPLICANT UNDERSTANDS THAT THIS APPLICATION WILL BE CONSIDERED READY FOR THE DECISION MAKING PROCESS TO COMMENCE ONLY WHEN ALL INFORMATION AND DOCUMENTS REQUIRED BY THIS AGENCY HAVE BEEN SUBMITTED. THE APPLICANT AGREES TO PAY THE COST OF REQUIRED CONSULTATIONS ASSOCIATED WITH THIS APPLICATION.

APPLICANT'S SIGNATURE: \_\_\_\_\_

OWNER'S SIGNATURE: \_\_\_\_\_

(PLEASE NOTE: THIS APPLICATION MUST BE SIGNED BY THE OWNER IN FEE OF THE SUBJECT PROPERTY OR ACCOMPANIED BY A NOTARIZED AFFIDAVIT GIVING THE APPLICANT PERMISSION TO FILE THIS APPLICATION.)

- 7.2 If an application to the Woodbridge Town Plan and Zoning Commission for a site plan, special permit or special exception, subdivision or resubdivision of land involves land containing a wetland or watercourse, the applicant shall, in accordance with Section 8-3(g), 8-3c, or 8-26, as applicable, of the Connecticut General Statutes, submit an application for a permit to the Agency in accordance with this section, no later than the day the application is filed with such planning, zoning, or planning and zoning commission.
- 7.3 The application shall contain such information as is necessary for a fair and informed determination thereon by the Agency.
- 7.4 A prospective applicant may request the Agency to determine whether or not a proposed activity involves a significant impact activity.
- 7.5 All applications shall include the following information in writing or on maps or drawings:
- a. the applicant's name, home and business mailing addresses and telephone numbers; if the applicant is a Limited Liability Corporation or a Corporation the managing member's or responsible corporate officer's name, address, and telephone number;
  - b. the owner's name, mailing address and telephone number and written consent of the land owner if the applicant is not the owner of the land upon which the subject activity is proposed;
  - c. the applicant's interest in the land;
  - d. the geographical location of the land which is the subject of the proposed activity and a description of the land in sufficient detail to allow identification of the inland wetlands and watercourses, the area(s) (in acres or square feet) of wetlands or watercourses to be disturbed, soil type(s), and wetland vegetation;
  - e. the purpose and a description of the proposed activity and proposed erosion and sedimentation controls and other management practices and mitigation measures which may be considered as a condition of issuing a permit for the proposed regulated activity including, but not limited to, measures to (1) prevent or minimize pollution or other environmental damage, (2) maintain or enhance existing environmental quality, or (3) in the following order of priority: restore, enhance and create productive wetland or watercourse resources;
  - f. alternative which would cause less or no environmental impact to wetlands or watercourses and why the alternative as set forth in the application was chosen; all such alternatives shall be diagrammed on a site plan or drawing;
  - g. a site plan showing the proposed activity and existing and proposed conditions in relation to wetlands and watercourses and identifying any further activities associated with, or reasonably related to, the proposed regulated activity which are made inevitable by the proposed regulated activity and which may have an impact on wetlands or watercourses;
  - h. names and mailing addresses of adjacent land owners. The applicant shall mail notice to persons who own land that is adjacent to the land that is the subject of the application. For purposes of such notice (1) proof of mailing shall be evidenced by a certificate of mailing, (2) the person who owns land shall be the owner indicated on the property tax map or on the last completed grand list as of the date such notice is mailed and (3) adjacent property shall mean property which both physically abuts the subject property and property which is directly across the street from the property. The notice sent by the applicant shall be a copy of the face sheet of the application and a copy of the Agency's "Notice Of Application Receipt". The required notice shall be mailed no later than the date of submission of the application. Proof of such mailing must be submitted to the Agency at the time of receipt of the

To Whom It May Concern:

As required by Section 7.5.h of the Woodbridge Inland Wetlands Regulations, attached is a copy of the application that has been submitted to the Woodbridge Inland Wetlands Agency for activities in or within 100 feet of a regulated wetland and/or watercourse. This notice has been sent because you are the owner of land that is adjacent to the land that is the subject of the application.

You can contact the Inland Wetlands Agency Office in the Woodbridge Town Hall at (203) 389-3406 or via email at [ksullivan@woodbridgect.org](mailto:ksullivan@woodbridgect.org) if you would like any additional information regarding the submitted application.

To Whom It May Concern:

As required by Section 7.5.h of the Woodbridge Inland Wetlands Regulations, attached is a copy of the application that has been submitted to the Woodbridge Inland Wetlands Agency for activities in or within 100 feet of a regulated wetland and/or watercourse. This notice has been sent because you are the owner of land that is adjacent to the land that is the subject of the application.

You can contact the Inland Wetlands Agency Office in the Woodbridge Town Hall at (203) 389-3406 or via email at [ksullivan@woodbridgect.org](mailto:ksullivan@woodbridgect.org) if you would like any additional information regarding the submitted application.

To Whom It May Concern:

As required by Section 7.5.h of the Woodbridge Inland Wetlands Regulations, attached is a copy of the application that has been submitted to the Woodbridge Inland Wetlands Agency for activities in or within 100 feet of a regulated wetland and/or watercourse. This notice has been sent because you are the owner of land that is adjacent to the land that is the subject of the application.

You can contact the Inland Wetlands Agency Office in the Woodbridge Town Hall at (203) 389-3406 or via email at [ksullivan@woodbridgect.org](mailto:ksullivan@woodbridgect.org) if you would like any additional information regarding the submitted application.



# Certificate of Mailing — Firm (Domestic)

Name and Address of Sender

TOTAL NO.  
of Pieces Listed by Sender

TOTAL NO.  
of Pieces Received at Post Office

Affix Stamp Here  
Postmark with Date of Receipt.

Postmaster, per (name of receiving employee)

USPS Tracking Number  
Firm-specific Identifier

Address  
(Name, Street, City, State, and ZIP Code™)

Parcel Airlift

Special Handling

Fee

Postage