Town Building Committee for BRS Capital Projects
Friday, December 8th 2023 (hybrid meeting)

Meeting Minutes

The following committee members were present: Sheila McCreven (BOS), Donavon Lofters (BOF). The following were also present: Tony Genovese (Town Administrative Officer and Director of Finance), Lynn Piascyk (WBOE Chairman), Vonda Tencza (WSD Superintendent), Donna Coonan (WSD Director of Business Services and Operations), David Stein (SP&A), Mica Cardozo (First Selectman-elect) and Maria Madonick (WBOE).

Chairman Sheila McCreven called the meeting to order at 8:36am.

On a motion by Donavon, seconded by Sheila, the committee voted unanimously to approve the previous meeting’s minutes.

Sheila welcomed everyone and asked David to present the specifics and cost estimates for the grounds portion of the project (attachment A). He noted that if the grounds project was completed over two summers instead of one, cost escalation of 5%, plus another 5% cost for the contractor to re-mobilize would cause the over cost estimate to rise by 10% over the estimated figures.

The committee discussed options to fund the grounds project as part of the annual budget process or by the authorization of bonding. Tony noted that some of these same project elements had been identified in 2011 and the annual budget process had been targeted for funding at that time. However, the work was not completed due in part to facing competition for resources with all other town budget capital needs over the years. Tony noted that if the town were to bond for the project now, the first payments on this debt would fit into the town budget process approximately a year after the decision to authorize funding.

The committee discussed that a presentation to the BOS would be required and that full explanation of the needs of this aspect of the project should be described. On a motion by Donavon, seconded by Sheila, the committee voted unanimously to recommend the grounds projects to the BOS for consideration as presented.

On a motion by Sheila, seconded by Donavon, the committee voted unanimously to approve its previous meeting minutes.

On a motion by Donavon, seconded by Sheila, the committee voted unanimously to adjourn its meeting at 9:25am.