Woodbridge Human Services Commission

Minutes of the December 5, 2022 Meeting
Via Zoom, 7:00 p.m.
May be viewed via following playlist: https://youtube.com/playlist?list=PL1cC-rkNEFsEpmWKbdijQNDg_MxS3Egmb

Members Present: S. Davidson, Commission Chair, V. Livesay, B.P. Madden, J. Ciarleglio, L.F. Miller, C. Austin

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: J. Clarke-Lofters, A. Holzman, A. Sanchez

Meeting called to order 7:04 p.m. by S. Davidson, Commission Chair

I. Public Comment
Although publicly noticed, no members of the public were in attendance.

II. Minutes of the November 7, 2022 Meeting
V. Livesay made a motion to accept the minutes of the November 7, 2022 meeting. C. Austin seconded. Motion was approved. L. F. Miller abstained.

III. Additions to the Agenda – None.

IV. Youth Services
N. Pfund presented the November 2022 Youth Services (YS) report, which is on file in the Human Services office.

- Programming
  - Home Alone Classes – With the assistance of Officer Vincent Lynch, two Home Alone classes for 9-12 years olds were held on November 3 & 10, 2022. Eight students attended.
  - Paint Party - On November 18, 2022, Samantha Woodruff instructed ten Amity Middle School Bethany (AMSB) students on how to paint a fall scene. Refreshments were served. A future paint party is being planned for the new year.
  - Holiday Cookie Decorating and Craft Party - AMSB students are invited to join this after school event on Friday, December 9, 2022 for a chance to decorate cookies, make some crafts, and create holiday cards.
  - We Care Bags - Students and community members are invited to make kits of personal items, snacks, gift cards, and blankets/pillows for three homeless shelters. Drop off this Wednesday (12/7/22) afternoon from 2:15-4:15p.m. at the Youth Services (YS) office.
  - Toys 4 Kids - Collection boxes are located in the Town Library and the Center Building. Toys for local families are due by 12/7/2022. Families who need toys must apply online on the TEAM Inc.’s website.
- Shop with a Cop – YS will help three families who need assistance to buy toys. The Reach Foundation has donated three $150 Target gift cards to Woodbridge YS for these families. The Woodbridge Police Dept. also applied for grants.
- Santa Visit – On December 12, 2022, the Woodbridge Volunteer Fire Department will make visits with Santa and Mrs. Claus on a decorated fire truck to some local families to provide gifts to those in need.
- Community Service – Several Amity High School (AHS) students have assisted with food sorting, Tech Tuesday classes for seniors, and will be involved in other holiday functions, including assembling ‘We Care Bags’.
- Vaping, Edibles and Fentanyl Abuse Prevention – YS has contacted Yale and the Alliance for Prevention and Wellness to find available dates in January for a virtual prevention program for AHS parents.
- JRB (Juvenile Review Board) – Waiting for Town Counsel to review forms for required information and appropriate wording. N. Pfund attended a BOW/Milford Collaborative meeting to hear a presentation about Juvenile Justice. CT Youth Services Association has scheduled some training sessions this month regarding the changes in the youthful offender laws.

B.P. Madden made a motion to accept the November 2022 Youth Services report. J. Ciarleglio seconded. Motion was approved unanimously.

V. The Woodbridge Center

K. Moriarty presented the November 2022 Woodbridge Center report, which is on file in the Human Services office.

- Programs
  - Mason Jar Luminary Craft – On November 10, 2022, Deb Urso from Hamden Rehabilitation and Health Care Center (HRHCC) provided all the supplies for fourteen participants to make beautiful autumnal mason jar luminaries.
  - Thanksgiving Drive-Thru Feast - 108 participants received a traditional Thanksgiving luncheon on November 17, 2022. The event was sponsored by Coachman Square, The Linden, The Willows and the Woodbridge Police Union. Lasse’s provided the meals and and Hamden Rehabilitation and Heath Care Center provided a fun treat.
  - Diabetes Management – This six-week program, provided by Griffin Hospital and Agency on Aging of South Central CT, began on November 14, 2022. Eleven people have registered for the program.
  - Lunch & Learn – Fight Back Against Cardiovascular Disease: Becket Greten-Harrison, Cardiology PA and founder of Hearts at Home, gave a presentation on December 2, 2022 on the prevalence of cardiovascular disease, how it develops as people age, and interventions to prolong life with a focus on the quality of life. Eleven people attended this lunch & learn event.
  - Gnome Wine Topper Craft – On December 8, 2022, HRHCC will provide everything needed to make adorable gnome wine toppers.
  - Conservatorship, Guardianship, and Supported Decision-Making Lunch & Learn – On December 14, 2022, Drazen Rubin Law will provide information on how to navigate the complicated world of special needs planning.
Holiday Drive-thru Luncheon – On December 15, 2022, the Center will celebrate the holidays with this festive drive-thru sponsored by the Rotary Club of Woodbridge. It is anticipated that approximately 120 meals will be distributed.

Christmas in London – On December 16, 2022, HRHCC will offer participants an opportunity to experience Christmas in London through an in-person virtual tour, with treats.

Tai Ji Quan: Moving for Better Balance – Classes begin in January. Interested participants continue to submit the required paperwork for registration. Thirty-one individuals have registered to date.

- Staffing - Mike Recchia, the per diem driver since 2016, has decided to permanently fill the vacant Wednesday and Thursday driver position. He will also continue to serve as the back up driver on other workdays.
- New Hire – J. Ciarleglio made a motion to hire Joseph Bonaldo as a Part-Time driver for the Senior Transportation program, contingent on passing a background check and completing required paperwork. V. Livesay seconded. Motion was approved unanimously.

B.P. Madden made a motion to accept the November 2022 Woodbridge Center report. C. Austin seconded. Motion was approved unanimously.

VI. Human Services

J. Glicksman presented the November 2022 Human Services report, which is on file in the Human Services office.

- Senior Center Renovation update – Slowly making progress, but the project has run into minor setbacks: condensers for venting the ERV units could not be placed on the lower roof (agreed to relocate to the side of the senior center in the courtyard); ceiling tiles offered were of very low quality and still negotiating a lower cost item to maintain the acoustical quality requested. Armstrong flooring that was chosen is no longer being produced.
- Center Building Renovation Committee, Center Gym Project – The Building Committee narrowed its selection of an architectural and engineering firm and will submit its recommendation to the Board of Selectmen at their next meeting. The Center Building Gym renovation will also have a proposal for design costs shortly. Additional dollars from the ARPA funds were requested to fund this project. Additional funds may be needed to install a proper ventilation system, renovate the gym, bathrooms, and make the entryway ADA-compliant.

- Budget – Capital, Operating
  - The FY24 Capital Budget was submitted on October 28, 2022. Human Services will present at the December 6, 2022 BOS meeting at 6pm at Town Hall. Human Services plans to ask for a new vehicle, in lieu of accepting the older, high mileage decommissioned vehicle from the Police Department.

  - The FY24 Operating Budget will be sent out to this Commission prior to the January 9, 2023 meeting for its approval. The budget subcommittee will review the documents during the first week of January, 2023.
Holiday Basket Program – Generous donations made the Holiday Basket program a success again this year. Thirty-nine families benefitted from the program this year. Special thanks to C. Austin for her volunteer work assisting with both drop off and pick up of the holiday baskets.

Update Part-time staff line item – The department was able to receive approval to increase the hourly wages of the two current, long-term drivers from $17.45/hr. to $18.00/hr. while staying within current budget limits.

C. Austin made a motion to approve the increase in the hourly wage for Driver 1 and Driver 2 to $18.00/hr. The increase shall take effect on January 3, 2023. B.P. Madden seconded. Motion was approved unanimously.

V. Livesay made a motion to accept the November 2022 Human Services report. L.F. Miller seconded. Motion was approved unanimously.

VII. Old Business/New Business
• Next Meeting – January 9, 2023

VIII. Adjournment

B.P. Madden made a motion to adjourn the meeting at 7:56 p.m. V. Livesay seconded. Motion was approved unanimously.

Submitted by:

_______________________
Human Services Commission

Accepted and approved this Day of , 2022.