COMMISSION ON THE USE OF PUBLICLY OWNED PROPERTIES
(CUPOP)
Meeting Agenda
Monday, November 28, 2022 at 6 pm
Town Hall Meeting Room – 11 Meetinghouse Lane

Present:
CUPOP Members: Nicole Donzello-Chair, Patti McKeon-Secretary, Leslie Lyons, Alison Valsamis, Javier Aviles

Ex Officio Members: Conservation Commission Chairman Tim Austin, TPZ Chairman Robert Klee

1. The meeting was called to order at 6:02 pm.

2. October Minutes: Javier Aviles Alison Valsamis motioned to approve the minutes; Alison Valsamis seconded. Motion passed unanimously.
   Vote: Yes - Nicole Donzello, Leslie Lyons, Patti McKeon Alison Valsamis, Javier Aviles

3. 2023 Meeting Schedule: Alison Valsamis motioned to approve the 2023 Meeting Schedule to reflect meetings be held the fourth Monday at 6 pm each month except for December—no meeting in December. Javier Aviles seconded. Motion passed unanimously.
   Vote: Yes - Nicole Donzello, Leslie Lyons, Patti McKeon Alison Valsamis, Javier Aviles

4. Woodbridge Conservation Commission (WCC) Update: Chairman Tim Austin reported:
   - WCC will hold an education program regarding Jumping Worms which have become invasive in Woodbridge including the community gardens. A “boot brush” pilot will take place to help prevent their spread.
   - A regular trail maintenance schedule with Trailmaster Andy Danzig has been established and will take place the 2nd Sunday of each month.
   - An Amity High School student, looking to conduct a community-based project involving Sperry Falls, has reached out to the WCC. Should the project move forward Alison Valsamis has volunteered to be the CUPOP point person.
5. **Property Updates:** In light of CUPOP’s current project to update the 2014 publicly owned property list, discussion involving the following properties took place:

   **356 Rimmon Road** - TPZ approved the subdivision. About 8.2 acres will be dedicated to open space. The determination of how this land will be used is worked out with the Town Attorney and will be noted in the deed.

   **124 Seymour Road** - A portion of this privately-owned property, currently up for sale, goes through the Greenway Trail. While the trail is blazed blue and the current property owners have allowed public access, there is no property easement. There is not a solution at this moment.

   **9 Manila** - A TPZ Hearing will take place in January for this property along with 10-14 Merritt Ave. (Robert Klee recused himself and left the meeting during discussion.)

   **Greenway Plan** - Tabled for discussion at the next meeting.

6. **TPZ Update:** Chairman Robert Klee reported:
   - January TPZ Hearings will include 9 Manila and 10-14 Merritt Avenue.
   - The 110 Luciani Road application to build a house was denied by TPZ due to applicant’s failure to produce material requested.
   - TPZ approved Toll Brothers building on Bradly Road.
   - An indoor soccer facility was approved by TPZ to be built on 136 Bradley Road (next to the tennis facility).
   - A consultant was hired to begin work on the TPZ Regulation to address and improve overall layout of document.

7. **Dog Park:** Leslie Lyons reported on the following Dog Park Cooperative activities.
   - The annual Board of Directors meeting will take place December 1 @ 7pm in Center Building Room 16.
   - Four trees were planted in October and a new bench was installed in the small dog park. Concrete slabs were placed under all benches in the park to minimize mud.
   - The dog park water fountain will be turned off through April.
   - The Woodbridge Dog Park Cooperative may be designated at the charity of choice when making Amazon purchases (Amazon Smile Program).

8. **List of Publicly Owned Properties Project Update:**
   Alison Valsamis & Javier Aviles reported that they created an Excel spreadsheet to include pertinent property information including links to the GIS system, field cards, and deeds. CUPOP members were encouraged to review the spreadsheet and provide feedback before they do a “data dump” of all publicly owned properties. Once all property records are in the file, the next step will be for the group to categorize the properties.
9. **Next Meeting**: January 23, 2023

10. The meeting was adjourned at 7:45 pm.

Respectfully submitted: **Toni Belenski**