1. **Call to Order** – Bahner called the meeting to order at 7:15pm.

2. **Approve 2020-2021 operating budget submission**

   As discussed at the September meeting, Ford prepared two versions of a budget for this commission to review.

   *Motion to approve the 2020-2021 operating budget request totaling $27,420 (Bahner/Hill).*

   *Discussion:* There was long discussion about what could be reduced from the higher version, especially from the Professional Development/Conferences line. This version includes 2 people attending a regional conference or one person attending both regional and national conferences. Camera personnel should also receive wages above the state minimum, with the understanding that they come to the job with experience in equipment use.

   *Vote to approve unanimous.*

   *Motion approved.*

3. **Approve 2020 meeting dates**

   *Motion to approve the 2020 regular meeting dates as presented, with the start time changed to 7:30pm (Bahner/Hill).*

   *Discussion:* Some members may still need to call into a meeting.

   *Vote to approve unanimous.*

   *Motion approved.*

4. **Coordinator Reports:** Reports had been emailed before the meeting. Ford reported some items that arose since the written activity report: a letter to the editor in the Woodbridge Town News, a request from Selectmen to record their planned 12/4 tour of the Thomas Darling House, and a query from the Police Department of camera views from the Town Hall windows.

5. **Motion to adjourn at 7:50 (Bahner/ 2d Hill)**

   *Approval unanimous; meeting adjourned.*

Respectfully submitted,

Pua Ford

Next scheduled meetings:

- Tuesday, December 10, 2019 (to be cancelled)
- Tuesday, January 28, 2020
- Tuesday, February 25, 2020
- Tuesday, March 24, 2020