



**COMMISSION ON THE USE OF PUBLICLY OWNED PROPERTIES
(CUPOP)**

Special Meeting Minutes

Monday, November 23, 2020 at 5:30 pm via WebEx

Meeting Video:

<https://woodbridgect.webex.com/recording/service/sites/woodbridgect/recording/85eb8ad5bcd64444a86ed3fd3d5acf18/playback>

Present: CUPOP Members: Lor Ferrante Fernandes - Chair & Ad Hoc Sustainability (joined approximately 6:08 pm), Marty Halprin - Co-Chair, Patti McKeon - Secretary, Leslie Lyons, Nicole Donzello

Guests: Kate Rozen, Conservation Commission and Charlotte Sappo (volunteer)

Guest: Trailmaster Andrew (Andy) Danzig

1. On behalf of Chair Lor Ferrante Fernandes, the meeting was called to order at 5:43 pm by Secretary Patti McKeon
2. **Guest:** Kate Rozen reported that she and Charlotte Sappo, acting in a volunteer capacity, prepared and submitted a grant application for funds to increase the walking and biking infrastructure within Woodbridge. A resident survey conducted in 2019 was the impetus and guide for the application. Within the next few months, it will be determined whether the funds will be awarded to Woodbridge. Should funds be granted, it was noted that a bulk of the funds would go toward signage and crosswalk signs. The initial phase would focus on connecting the upper central Woodbridge area (Town buildings, schools, places of worship, etc.) A second phase may include connecting the business district to upper central Woodbridge.
3. **Guest:** Trailmaster Andy Danzig reported:
 - The Trails Handbook was developed and is available on the Town website.
 - A trail maintenance event will take place Sunday, November 29 at 1 pm. Interested volunteers will meet at the trailhead near the Woodbridge-Orange line on Racebrook Road. Parking is available on Wedgewood Road or Williamsburg Drive. Trail cleanup will focus on clearing limbs and invasive species as well as litter from the trail. Volunteers are requested to bring tools if available (loppers, pruning saws, steel rakes, picks, etc.), work gloves, and a few garbage bags. Social distancing and masks are required.
 - Discussion involving boy scout volunteers for trail projects recently took place with local scout leaders at Camp Whiting.
 - Residents may report down trees or bridges in need of repair directly to Andy via email at: trailmaster@woodbridgect.org.

4. **October Minutes:** Leslie Lyons motioned to approve the October minutes; Marty Halprin seconded. Motion passed unanimously.
Vote: Yes - Leslie Lyons, Marty Halprin, Patti McKeon, Nicole Donzello
5. **CUPOP Meeting Schedule for February 2021 - January 2022:** Leslie Lyons motioned to approve the meeting schedule (fourth Monday of every month from February 2021-January 2022); Marty Halprin seconded. Motion passed unanimously.
Vote: Yes - Leslie Lyons, Marty Halprin, Patti McKeon, Nicole Donzello
6. **CUPOP Chairman Report:** Discussion tabled to next meeting.
7. **TPZ & Conservation Committee Updates:** To be included on next meeting agenda.
8. **Tick Workshop:** Marty Halprin noted he is waiting on a call back. He hopes to be able to provide an update at the January meeting.
9. **Dog Park Update:** On behalf of Bonnie Blake of the Dog Park Cooperative, Leslie Lyons reported:
 - A challenge is making visitors aware that volunteers are necessary because the Dog Park is not maintained by the Town. The Dog Park was developed by the Cooperative and is maintained by volunteers. The addition of more volunteers will help with the workload in keeping the space maintained.
 - A huge success is that the Cooperative created a safe and welcoming gathering space for dog owners as well as visitors that do not own dogs. Everyone is welcome to the Dog Park.
 - Many donations have been made to the Dog Park including benches, trees, gates, and fence sections—all with dedicated plaques.
 - The Dog Park has been temporarily closed due to a respiratory ailment spreading among dogs.
10. **Invasive Species Update:** Patti McKeon noted what she planned to address was covered by Trailmaster Andy Danzig.
11. **Next Meeting:** January 25, 2021, 5:30 pm via WebEx. (December meeting has been cancelled.) Signs will be a topic for the January Agenda.
12. The meeting was adjourned at 6:16 pm.

Respectfully submitted: *Toni Belenski*