

Town of Woodbridge
Center Building Renovation Committee
Special Meeting
-Minutes-
November 20, 2024

A Special Meeting of the Center Building Renovation Committee took place in the Training Room of the Woodbridge Police Department on Wednesday, November 20, 2024, at 10:00 a.m.

Present for Committee:

Chairman Dwight Rowland, Chief Frank Cappiello, Jeanette Glicksman, Susan Davidson, David Vogel

Others: *Michelle Miller – Silver Petrucelli & Associates, John Adamovich & Jon DeMayo – Rec Department, Brad Parsons – Facilities*

Present for Staff: *Administrative Assistant Janice Innocenzi*

Approval of Minutes / Special Meeting – October 16, 2024:

The Committee voted unanimously (Glicksman/Davidson) to approve the minutes of the Special Meeting of the Center Building Renovation Committee held October 16, 2024.

Update of Center Gym (STEAP Grant) Project:

• **Project Update – Pelletier Construction**

Chairman Rowland provided the following updates:

- The project is not done 100% yet.
- Testing and balancing of the system will take place on November 22 to run and test the unit to determine if it is operating properly.
- A master carpenter will check out the doors to give his opinion on repairs on November 25. The doors were rejected; Chairman Rowland wants the door manufacturer to look at them.
- If the C of O is issued on November 25, all guarantees and warranties will begin. A punch list will be attached to the C of O.
- A date needs to be set for the MEP team to perform a final review of punch list items.

Center Building Renovation Project – Current Status:

- Chairman Rowland reported that nothing is happening now.
- The Board of Selectmen is in the process of trying to establish a permanent Building Committee, which may not happen until early spring.

SP&A Invoices -

The Committee voted unanimously (Glicksman/Cappiello) to approve payment of the \$300 SP&A invoice dated 11/01/24 for the Center Gym STEAP Grant project.

Other Business:

- There was no other business to discuss.

Adjournment

The Committee voted unanimously (Glicksman/Davidson) to adjourn the Special Meeting of the Center Building Renovation Committee at 11:17 a.m.

Respectfully submitted,
Janice Innocenzi
Administrative Assistant

Town of Woodbridge
Center Building Renovation Committee
Special Meeting
-Motions-
November 20, 2024

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Update of Center Gym (STEAP Grant) Project:

- **Project Update – Pelletier Construction**
 - No motions made; no votes taken.

Center Building Renovation Project:

- No motions made; no votes taken.

SP&A Invoice Dated 09/01/24 (Center Gym):

The Committee voted unanimously (Glicksman/Cappiello) to approve payment of the \$300 SP&A invoice dated 11/01/24 for the Center Gym STEAP Grant project.

Other Business

- There was no other business to discuss.

Adjournment

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