The November 15, 2022, meeting of the Ordinance Committee – a subcommittee of the Board of Selectmen was convened via WebEx at 6:00 p.m. by Chairman Sheila McCreven.

Present: Sheila McCreven, Joseph Crisco, and David Vogel.

Present for staff: Town Counsel Gerald Weiner, Geraldine Shaw, Clerk.

MINUTES
The minutes of March 31, 2022, and April 7, 2022 were approved (Vogel/Crisco)

TAX COLLECTOR’S REQUEST
The Committee reviewed a request from the Tax Collector, Pat Crisco to recommend that the Board of Selectmen adopt an ordinance pursuant to Connecticut General Statute 12-129 to authorize the Tax Collector to retain payments in excess of the amount due provided the amount of the excess payment is less than twenty-five dollars.

The Committee VOTED UNANIMOUSLY (McCreven – Vogel) to recommend the proposed ordinance to the Board of Selectmen.

TOWN ORDINANCE - §75-5 Membership terms of office
The election of Town Officials has been moved to the second Tuesday in November of odd numbered years with said elected officials taking office on the following January 1st, which will now be an even number year. The Committee VOTED UNANIMOUSLY (McCreven – Crisco) to recommend to the Board of Selectmen that it revise § 75-5 to change “July in odd-numbered” to “January in even-numbered”:

Town of Woodbridge, CT The Code Part 1: Administrative Ordinances Municipal Agencies §75-5 Membership and terms of office.

Members of boards and commissions shall be appointed by the Board of Selectmen biennially as of the first day of July in odd-numbered years January in even-numbered years so that terms of not more than ½ nor a bar majority shall expire in any one year, except as hereinafter provided. The terms of all board and commission members shall be four years. The members shall serve until their successors are appointed and take office.

NEXT STEPS RE REVIEW OF TOWN ORDINANCES
The Committee also discussed the previous request from the Board of Selectmen to review board and commission ordinances and noted the following sections of the Board of Selectmen Strategic Plan:

GOAL III. ENHANCE QUALITY OF LIFE
Focus on efforts to make Woodbridge a desirable place to live, work and play.
Strategy Ten: Explore Efficiencies Among Departments and Commissions

TACTIC A) Establish a Joint Community Services ad hoc committee (with three (3) members each from the Recreation, Library, and Human Services Commissions) to study and make recommendations to the Board of Selectmen on options to increase coordination and cross training, consolidation of vendor services, and shared hourly workers where possible, to streamline services and future commission structures.
TACTIC B) Consider establishing additional Joint ad hoc committees (for example, CUPOP and Conservation; Town Plan and Zoning and Affordable Housing; Economic Development and Agriculture, etc.)

The Ordinance Committee also discussed inclusionary zoning concepts that may be enacted by ordinance. Research is to be done into how other towns/cities may have enacted such concepts. The Committee also asked the Town Counsel to research what are the latest state/federal recommendations on PFAS.

NEXT MEETING
The Clerk will poll the Committee for a date in mid to late January that best fits schedules.

ADJOURNMENT
On a non-debatable motion by Mr. Crisco, seconded by Mr. Vogel, the meeting adjourned at 6:19 p.m.

Typed from notes submitted by Chairman McCreven and the video recording.

Respectfully submitted
Geraldine S. Shaw, Clerk