

TOWN OF WOODBRIDGE

HUMAN SERVICES DEPARTMENT



11 Meetinghouse Lane, Woodbridge, Connecticut 06525
Telephone (203) 389-3429

Woodbridge Human Services Commission

Minutes of the November 9, 2020 - Special Meeting

Conducted via Zoom – to view recording follow YouTube link: <https://youtu.be/EPht7D3hSo0>

Members Present via Zoom Platform: S. Davidson, A. Holzman, B.P. Madden, M.L. Sabshin, N. L. Atwood, J. Ciarleglio

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Programming Assistant

P. Ford, Director GATV, recording staff

Absent: J. Clarke-Lofters, J. Labieniec, V. Livesay, T. Kenefick, BOF Liaison, D. Rowland, BOS Liaison

Meeting called to order 7:00 p.m. by S. Davidson, Chair

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Liaison Reports

- Board of Selectmen – No report
- Board of Finance – No report

III. Minutes of the October 5, 2020 Meeting

B. P. Madden made a motion to accept the minutes of the October 5, 2020 meeting. N. L. Atwood seconded. All approved.

IV. Human Services Six Year Capital Improvement Budget

J. Glicksman met with B. P. Madden and S. Davidson and spoke with Brad Parsons and Tony Genovese re: the Capital Improvement Budget. \$15,000 is listed for 100 chairs for the cafeteria in FY22. Brad Parsons suggested a study be done to see how duct work could be installed in the Center building. \$250,000 is requested in FY23 for an air handling system study and installation. In FY24 \$49,875 is requested for a carport for 3 vehicles to keep snow off vehicles and reduce corrosion. An additional 5% was added to allow for any increases that may occur. In FY25 \$35,000 is requested for purchase of a vehicle to replace the current vehicle (2008 Crown Victoria) for the Senior Center Transportation program. The HS Department would accept a vehicle in good condition from another Town department.

J. Ciarleglio made a motion to accept the Human Services Six Year Capital Improvement Budget.

M.L. Sabshin seconded. All approved.

V. Old Business / New Business

- 2021 Human Services Commission Meeting dates as posted with the Town Clerk's office were presented.
- Program reports for October and November will be presented at the December 7, 2020 meeting.

A. Holzman made a motion to approve the 2021 Human Services Commission schedule of meetings. M. L. Sabshin seconded. All approved.

VI. Next meeting – December 7, 2020

J. Ciarleglio made a motion to adjourn the meeting at 7:35 p.m. N. L. Atwood seconded. All approved.

Respectfully submitted by: Nancy Pfund

Human Services Commission

Accepted and approved this Day of , 2020.