Woodbridge Human Services Commission

Minutes of the November 7, 2022 Meeting
Via Zoom, 7:00 p.m.
May be viewed via following playlist: https://youtube.com/playlist?list=PL1cC-rkNEFsEpmWKbdijQNDg_MxS3Egmb

Members Present: S. Davidson, Commission Chair, V. Livesay, A. Holzman, B.P. Madden, J. Ciarleglio, C. Austin, A. Sanchez

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: J. Clarke-Lofters, L.F. Miller

Meeting was called to order 7:02 p.m. by S. Davidson, Chair.

I. Public Comment
Although publicly noticed, no members of the public were in attendance. The meeting was, however, recorded, and available for public viewing.

II. Minutes of the October 11, 2022 Special Meeting
B. P. Madden made a motion to accept the minutes of the October 11, 2022 Special Meeting.
V. Livesay seconded. Motion was approved by roll call vote. (C. Austin abstained)

III. The Woodbridge Center
K. Moriarty presented the October 2022 Woodbridge Center report, which is on file in the Human Services office.

- October Programs
  - Lunch and Learn Programs:
    - “Hearing Loss is Tiring” – This program took place on October 3, 2022 and was presented by Dr. Willa Horowitz
    - “What’s New for Medicare in 2023 and How to Prepare for the Annual Enrollment Period” – This workshop took place on October 12, 2022 and was given by Jeffrey Comen.
    - “Conservatorship, Guardianship, and Supported Decision-Making” - Rescheduled to December 14, 2022. The program will be presented by Drazen Rubin Law.
  - Taste of Vermont - On October 7, 2022, participants took a virtual visit to Vermont. Hot apple cider donuts and maple syrup was enjoyed during the program.
  - Diabetes Prevention Program - New session has begun.
  - Murder Mystery - On October 13, 2022, participants enjoyed a fun, suspenseful, interactive game of mystery and intrigue.
Spooky Sponsor Social - 11 vendors and 85 members from the Center participated in the fun, health-fair style event.

Future Event/Programs
- Mason Jar Fall Luminary Craft - November 10, 2022: Deb Urso will provide the supplies to make beautiful autumnal mason jar luminaries.
- Tai Ji Quan - Due to popular demand, the Center will now offer two 24-week classes beginning January 9, 2023.
- Lunch and Learn: “Cardiovascular Disease” – Cardiology PA Becket Greten-Harrison will be giving this presentation on December 2, 2022.

Other program-related Items
- The Center Website is being updated and expanded. In addition, monthly e-blasts are sent to over 300 Center participants and the Center’s Facebook page is regularly updated.
- Increased number of members: This calendar year, the Center is projected to reach 350 members. The department expects this number to increase further once the Center renovations are completed.

Staffing: The Wednesday/Thursday driver resigned suddenly. The Tuesday driver is retiring at the end of November. The Center’s per diem driver Mike Recchia will fill the regular Wednesday/Thursday position and continue as a back-up driver on Mondays and Fridays. The other positions have been posted, but the Center is having difficulty filling the positions.

A. Sanchez made a motion to accept the October 2022 Woodbridge Center report. A. Holzman seconded. Motion was unanimously approved by roll call vote.

IV. Youth Services
N. Pfund presented the October 2022 Youth Services (YS) report, which is on file in the Human Services office.

Programming
- AMSB PTSO Color Run - YS provided sponsorship for the Color Run and had an information table to share information and met several parents and students.
- Hispanic Heritage Movies at AMSB - YS provided snacks for students who attended after-school movies on Wednesdays during Hispanic Heritage month to learn about Hispanic culture.
- Truck or Treat - YS purchased a sponsorship for the Truck or Treat and assisted at the event.
- Job Bank - A few students have reached out to join the Job Bank and YS will try to bring more. More jobs are coming in and raking jobs are expected.
- Community Service - Students are still providing tech help to seniors. Youth Services will ask students to sort food collected by the scouts. A few adults are helping as well.
- Youth Evening Program - Halloween Spooktacular - 162 students attended this fun event on October 28, 2022 at AMSB. Students were able to participate in an inflatable axe throwing challenge, a mummy wrap game, and various contests. A DJ provided dance music. Jami Joy Gibson did a wonderful job as the new program coordinator. Eighteen parents and seven students volunteered.
Home Alone Class for 9-12-year-olds – Rescheduled for November 3 & 10, 2022 from 4:00-5:00 pm in the Library Meeting Room. Eight students have registered.

Paint Party – Samantha Woodruff will help students create a fall masterpiece at the next Paint Party scheduled for November 18, 2022 from 2:30 - 4:30 p.m. at AMSB. Fee is $20.

Future events: December cookie decorating and snowflake craft. We Care Bags will be requested and a January movie night will be planned.

Toys 4 Kids is accepting online applications. Toy donation boxes will be set up in the library and Center gym. Deadline to donate: December 7, 2022.

Prevention Program – YS and Amity Superintendent are planning a prevention program. Tricia Dahl and the Alliance for Prevention and Wellness will be assisting with parent education on vaping, edibles, and fentanyl. Dates to be announced.

Juvenile Review Board (JRB)
No meetings were held this month; however, forms are being reviewed by Town Counsel and intake forms are being reworked to gather data needed for state grant reporting.

Staff
New program coordinator Jami Joy Gibson started last week and attended the Halloween Spooktacular. New Per Diem program assistant Erika Donoso also attended the evening program.

C. Austin made a motion to accept the October 2022 Youth Services report. J. Ciarleglio seconded. Motion was unanimously approved by roll call vote.

V. Human Services
J. Glicksman presented the October 2022 Human Services (HS) report, which is on file in the Human Services office.

- Senior Center Renovation – The project is currently underway. The issue of venting for the HVAC and the space above the windows has likely been resolved with a new venting design which will utilize smaller ERV units (while still providing maximum ventilation required for the space and potential occupancy) clustered more closely together and venting out of the lower side roof. The ceiling will not have to be lowered and the construction company will continue to order the mechanicals as soon as a change order is in place. Staff, Susan Davidson, the Silver/Petrucelli representative and Olympus Construction continue to meet every other week with email correspondence consistently providing good, current communications.

- Center Building Renovation Committee, Center Gym – Four finalists have submitted plans for the design. The Center Building Renovation Committee will meet in November to interview firms and will submit its recommendation to the BOS. The Committee agreed that it will take on the task of the separate center gymnasium project (with funds received as a result of a $500,000 STEAP grant).

- Budget – Capital, Operating- The FY24 Capital budget was submitted on October 28, contingent upon the approval from the HS Commission at its November meeting. HS is requesting a new car. The decommissioned car, received from the Police Department in
2020, has a substantial number of miles on it. The department will need to replace the vehicle as soon as possible. This has become a yearly request as we are consistently asked to utilize vehicles which have exceeded their useful lifespan. Should HS be granted this request, HS will look to purchase a vehicle through the State Department of Administrative Services - State Contract program. Also included is a room divider and installation, as well as a built-in projector, mic system, room controller and screen for the cafeteria.

J. Ciarleglio made motion to approve the budget as presented. A. Sanchez seconded. Motion was unanimously approved by roll call vote.

- Holiday Basket Program - It looks like we have 50 donors who will be matched up with approximately 50 families. If anyone is looking to adopt a family or make a donation, please contact the Ellen at the Human Services office.

- Scouting for Food Program - BSA Troops 63, 907, and 410 of Woodbridge completed their annual Scouting for Food drive to benefit the Woodbridge Food Pantry. Special thanks to Scout Master Bill Nardini and Aron and Ben Smith for organizing this event. Residents donated over 3500 lbs. of food to help their neighbors this winter. This should provide the town’s food pantry with enough non-perishable food items to last the winter.

- Meeting dates 2023 HS Commission – V. Livesay made a motion to approve the 2023 Meeting Schedule. B.P. Madden seconded. Motion was unanimously approved by roll call vote.

A. Holzman made a motion to accept the October 2022 Human Services report. C. Austin seconded. Motion was unanimously approved by roll call vote.

VI. Old Business/New Business

- Next Meeting – December 5, 2022 via Zoom.

VII. Adjournment

B.P. Madden made a motion to adjourn the meeting at 8:00 p.m. V. Livesay seconded. Motion was unanimously approved by roll call vote.

Submitted by:

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Human Services Commission

Accepted and approved this Day of , 2022.