In attendance were: Mr. Roy Ivins, Dr. Alan Davidson, Dr. Ben Cherry, Dr. Oliver Hulland, Tim Craven, Operations Manager for AMR, Deputy Chief Ray Stuart, Woodbridge Police Department, and Annette Carofano, Clerk to the EMS Commission.

Unable to attend: Dr. Marvin Arons and Paul Kuriakose, Board of Finance.

Roy Ivins called the meeting to order at 7:02 P.M.

The minutes from August 5, 2019 were reviewed. Dr. Davidson made the MOTION to waive the reading of the minutes and Dr. Cherry SECONDED. The vote was UNANIMOUS. Dr. Cherry made the MOTION to ACCEPT the minutes and Dr. Davidson SECONDED. The vote was UNANIMOUS. Dr. Oliver Hulland abstained.

The Commission reviewed the Key Performance Reports from August, September and October 2019.

In August 2019, the paramedic priority 1 was at 94% and priority 2 was at 94%. Transport for priority 1 was 84% and priority 2 was 86%.

In September 2019, the paramedic priority 1 was 97% and priority 2 was 100%. Transport for priority 1 was 81% and priority 2 was 95%.

In October 2019, the paramedic priority 1 was at 100% and priority 2 was at 95%. Transport for priority 1 was 91% and priority 2 was at 92%.

Tim Craven explained that there was a six week surge of activity in August and September 2019. There was a 10% increase in call volume. By AMR moving a car to Whalley Avenue and Pond Lily it added extra time for response.

Dr. Hulland made the MOTION to ACCEPT the AMR Reports for August, September and October 2019 and Dr. Cherry SECONDED. The vote was UNANIMOUS.

Deputy Chief Stuart reviewed the police report of the shared calls between the medic and the fire department.

Tim Craven asked the Commission if there was a service contract on the Lucas Device. He said repair is very costly. He will send a service contract quote to Roy Ivins and Deputy Chief Stuart.

The scheduled meetings for 2020 will be the following:
Monday, February 3, 2020
Monday, May 4, 2020
Monday, August 10, 2020
Monday, November 2, 2020

The next EMS Commission meeting is scheduled for Monday, February 3, 2020 at 7:00 P.M. in the DPW Complex Conference Room.

Roy Ivins excused Tim Craven at 7:48 P.M.
The Commission voted to go into Executive Session at 7:49 P.M. The vote was **UNANIMOUS**. Roy Ivins asked Deputy Chief Ray Stuart and Annette Carofano to stay. At 8:00 P.M. the EMS Commission left executive session. No motions were made or votes taken in executive session.

Dr. Davidson made the **MOTION** to adjourn the meeting. Dr. Hulland **SECONDED**. The vote was **UNANIMOUS**. The meeting **ADJOURNED** at 8:20 P.M.

Respectfully Submitted

Annette Carofano
Clerk to the EMS Commission