

Town of Woodbridge
Center Building Renovation Committee
Special Meeting
-Minutes-
October 16, 2024

A Special Meeting of the Center Building Renovation Committee took place in the Training Room of the Woodbridge Police Department on Wednesday, October 16, 2024, at 1:00 p.m.

Present for Committee:

Chairman Dwight Rowland, Chief Frank Cappiello, Jeanette Glicksman, Susan Davidson, David Vogel

Others: *Michelle Miller – Silver Petrucelli & Associates, Jon DeMayo – Rec Department, Brad Parsons – Facilities*

Present for Staff: *Administrative Assistant Janice Innocenzi*

Approval of Minutes / Regular Meeting – September 18, 2024:

The Committee voted (Davidson/Glicksman) to approve the minutes of the Regular Meeting of the Center Building Renovation Committee held September 18, 2024.

Those in Favor: Davidson, Glicksman, Cappiello, Rowland

Abstained: Vogel

Motion Carries

Update of Center Gym (STEAP Grant) Project:

• **Project Update – Pelletier Construction**

Chairman Rowland provided the following updates:

- Michelle Miller sent a punch list to the contractor on October 9, 2024.
- Pelletier Construction was given until end of business on October 18, 2024 to finish the items listed and clean up.
- On October 22, 2024 we will do our own walk thru and prepare another punch list with items left to complete.
- Options for shutting down the Center Building electrical system were discussed, along with contingency plans.
- Chairman Rowland notified the committee that a deduct change order was sent out.

The Committee voted unanimously (Rowland/Vogel) to approve a \$303.98 deduct change order and send it to Town Hall.

Center Building Renovation Project – Current Status:

- Chairman Rowland said he met with the First Selectman last week. We are done with Phase 1. Any additional work on the Center Building is on hold until a decision is made whether a separate Police Department building should be built, then we will concentrate on other Center Building projects.

SP&A Invoices -

The Committee voted unanimously (Rowland/Glicksman) to approve payment of the \$600 SP&A invoice dated 10/01/24 for the Center Gym STEAP Grant project.

Other Business:

- There was no other business to discuss.

Adjournment

The Committee voted unanimously (Glicksman/Davidson) to adjourn the Special Meeting of the Center Building Renovation Committee at 1:47 p.m.

Respectfully submitted,
Janice Innocenzi
Administrative Assistant

Town of Woodbridge
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- **Project Update – Pelletier Construction**

The Committee voted unanimously (Rowland/Vogel) to approve a \$303.98 deduct change order and sent it to Town Hall.

Center Building Renovation Project:

- No motions made; no votes taken.

SP&A Invoice Dated 09/01/24 (Center Gym):

The Committee voted unanimously (Rowland/Glicksman) to approve payment of the \$600 SP&A invoice dated 10/01/24 for the Center Gym STEAP Grant project.

Other Business

- There was no other business to discuss.

Adjournment

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