

Woodbridge Library Commission Minutes
October 13, 2020
Via Tele-Conference 6:30

Members Present: Jeanette Glicksman (Chair), Tina Brogadir, Judi Young, Andi Doucette, Emily Sharp & Tom Shernow

Members Absent: Ellen Spark, Jim Moriarty & Renee Bevacqua-Bollier

Also Present: Eric Werthmann, Library Director, Susan Jacobs, Board of Finance and Sandy Stein, Board of Selectman.

1. Call to Order at 6:34 by Jeanette Glicksman

2. Additions to the Agenda – None

3. Public Comment and Liaison Report-

- a) Friends of the Library – Eric Werthmann (LD) informed us that The Friends have held two donation days. The quantity of quality of materials received exceeded The Friends expectations.
- b) Board of Finance – Susan Jacobs told us that BOF has been quiet. Susan is also a liaison to the Fire Commission. The fire department will hold their annual “Truck or Treat” this Halloween. Families will be able to participate while remaining in their cars.
- c) Board of Selectman – Sandy Stein told us that:

BOS is preparing for town referendums regarding:

- a. Renovation of “old” firehouse.
- b. Completing Senior Center project
- c. “New” firehouse shed installation behind the building.

BOS is also involved with a proposal to use the golf course at the former CCW. Also, there has been a proposal to install a cell tower on a private residence in Town.

- d) Public comment – N/A

4. Approval of Minutes

From September 14, 2020 Commission meeting – Andi Doucette moved to accept the minutes and seconded by Judi Young. The motion passed 4-0 with two abstentions, Jenette Glicksman and Emily Sharp.

5. Committees –

a. Finance - Munis Reports- The Commission members received September monthly Operating (Munis) Reports.. Judi Young moved to accept the reports and Tom Shernow seconded. The vote passed unanimously, 6-0.

Capital Budget FY 22 & 23 – Library. FY2022 - \$30,000 carpeting for lower level stacks will be requested. The current carpet has been in place for 23 years.

FY2023- \$ 15,000 request for 16 upholstered armchairs that are over 20 years old.

Andi Doucette moved to accept these requests. Emily Sharp seconded. Motion passed unanimously 6-0.

Capital Budget FY 22 – Building Maintenance is including \$50,000 request to paint the library for FY27.

Jenette Glicksman moved the motion and Emily Sharp seconded. Vote passed Unanimously 6-0.

b. Policy & Personnel – N/A

c. Property Maintenance – Shields have been received to improve employee safety.

6. Directors report –

7. New Business – N/A

8. Old Business - Curbside pickup and re-opening plans. Patron feedback has been very positive with the pickup procedures that have been instituted. Pickup will be moved to the Library Meeting room and will only be accessible through the Meeting Room exterior side door.

Re-opening- Plans are being developed for a limited opening beginning November 5. A limited number of patrons will be allowed to browse the collection for a limited time period. Public computers use by appointment will also be allowed.

9. Executive Session – N /A

10. Items for November 9, 2020 Meeting – 6:30 P.M.

a. How were first days of the Re-opening?

11. Adjournment

Moved to adjourn by Andi Doucette and seconded by Tina Brogadir. Unanimously approved 6-0. Adjourned at 7:12 P.M.

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary