

# TOWN OF WOODBRIDGE

## HUMAN SERVICES DEPARTMENT



11 Meetinghouse Lane, Woodbridge, Connecticut 06525  
Telephone (203) 389-3429

### Woodbridge Human Services Commission

#### Minutes of the October 5, 2020 Meeting

Conducted via Zoom – to view recording, follow link:

[https://zoom.us/rec/share/f6JCMjf6VNLD\\_DeOUHxArnPCssM4rVaD5hir6llq8Hu0fiGpm5QMJilAdhemtU1X.Ir8QY1dfAkt9HBOf](https://zoom.us/rec/share/f6JCMjf6VNLD_DeOUHxArnPCssM4rVaD5hir6llq8Hu0fiGpm5QMJilAdhemtU1X.Ir8QY1dfAkt9HBOf), use Passcode: xdHE5n.9 or on Youtube: <https://youtu.be/8WBe-j8sOil>

**Members Present via Zoom Platform:** S. Davidson, V. Livesay, A. Holzman, B.P. Madden, M.L. Sabshin, N. L. Atwood, J. Ciarleglio

**Staff present:** J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Programming Assistant, J. Young, Senior Services Social Worker

**Liaisons:** D. Rowland, BOS Liaison

**Absent:** T. Kenefick, BOF Liaison, J. Labieniec, J. Clarke-Lofters

Meeting called to order 7:03 p.m. by S. Davidson, Chair.

#### **I. Public Comment**

Although publicly noticed, no members of the public were in attendance.

#### **II. Liaison Reports**

- Board of Selectmen – D. Rowland informed the Commission that the BOS approved going forward with several construction projects: the old firehouse renovation, Human Services renovation project, and the construction of a shed behind the new firehouse. D. Rowland also provided information regarding the cell tower proposal that Verizon is currently planning at 118 Newton Road on private property and in a residential neighborhood. Verizon is planning a Zoom informational meeting on October 22, 2020.
- Board of Finance – None.

#### **III. Minutes of the September 14, 2020 Meeting**

B.P. Madden made a motion to accept the minutes of the September 14, 2020 meeting, A. Holzman seconded. N. Atwood and J. Ciarleglio abstained. All remaining members approved.

#### **IV. Additions to the Agenda – None**

#### **V. Human Services**

J. Glicksman presented the September 2020 Human Services Report, which is on file in the Human Services office.

- Senior Services Social Worker update - J. Young provided the update. She has been working on assisting clients with Fuel Assistance program application and is getting ready for the upcoming CHOICES Counseling insurance open enrollment. The Boy Scouts will be having their annual Food Drive on October 24, 2020. There are additional challenges this year: there will be no custodian available to help move donations and, due to COVID 19, the department will need to limit the number of people allowed inside to help.
- Capital Budget - S. Davidson, P. Madden and J. Glicksman met last week to discuss pending and future expenditures.
  - Pending expenditures: \$13,400 for van (expected to be delivered early November 2020).
  - Future expenditures:
    - FY 2022: \$15,000 for cafeteria chairs
    - FY 2023: previously requested a carport. The carport, however, can wait and will be moved to FY 2024. Instead, Human Services will seek to install an air handling system in FY 2023.
    - Removed from budget: \$35,000 car expenditure was removed because we received a car from the Woodbridge Police Department.
- STEAP Grant update - Grant decisions will be announced the week of October 14, 2020.
- Reopening plan - CT moving into Phase 3. Looking to expand some programming.
- Holiday Baskets - Human Services Department sent out 55 donor letters and the department is starting to hear back from individuals who are willing to contribute. Drivers will deliver baskets to families' homes.

V. Livesay made a motion to accept the September 2020 Human Services report. N. Atwood seconded. All approved.

## **VI. Youth Services**

N. Pfund presented the September 2020 Youth Services Report, which is on file in the Human Services office.

- Grants –
  - Youth Service Bureau and Enhancement Grants - Budgets for the current fiscal year are due October 15, 2020. Youth Services is reaching out to Beecher Road School about planning for this year's Enhancement Grant.
  - Local Prevention Council - Balance of grant from last year for the Bethany-Orange-Woodbridge community is available to spend by the end of the year.
- Programming –
  - Home Alone - Classes are scheduled for Thursday, October 8, 2020 and October 15, 2020 (rain date is October 19, 2020) at the outdoor canopy from 4:00 -5:15 p.m. - 10 spots available for 9-12 year olds. The cost is \$15 and a police officer will be attending.
  - Color Run at Amity Middle School – Bethany (AMSB) - Youth Services (YS) is supporting the Color Run at Amity Middle School on October 17 at 9:30 a.m. Sign ups are due 10/4.
  - Virtual Anti-Defamation League program - plans are being made for AMSB.

- Narcan Training - Youth Services Director and Program Coordinator attended virtual Narcan training through the Alliance for Prevention and Wellness. A Narcan kit is now available in the Youth Services office.
- Kindness Club – Youth Services is in the early planning stages.
- N. Pfund met with the new social worker at the AMSB.
- Youth Services is working with the Beecher PTO President to distribute announcements.

M.L. Sabshin made a motion to accept the September 2020 Youth Services report. A. Holzman seconded. All approved.

**VII. The Woodbridge Center**

J. Glicksman presented the September 2020 Woodbridge Center Report, which is on file in the Human Services office.

- Outdoor classroom/Programming update - Great attendance at exercise classes. Human Services purchased two heaters to extend the use of the outdoor classroom as temperatures get colder. Staff plans to create programs for smaller cohorts in the colder months.
- Flu Clinics - Two dates: Oct 20, 2020 “Drive Thru” at 11:00 a.m.-2:00 p.m. by appointment only and Oct 26, 2020 at 12:00 p.m. - 2:00 p.m. (under white tent) also by appointment through Orange VNA.

P. Madden made a motion to accept the September 2020 Woodbridge Center Report. N. Atwood seconded. All approved.

**VIII. Old Business/New Business**

- Veteran’s transportation - Reviewed annual veteran’s transportation numbers. The total spent this year was \$353 (131 trips over 11 months). Most other towns responding offer free transportation for all seniors and the disabled. J. Glicksman recommended keeping the program.

**IX. Next meeting – November 2, 2020**

V. Livesay made a motion to adjourn the meeting at 7:54 p.m. M.L. Sabshin seconded. All approved.

Submitted by:

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Human Services Commission

**Accepted and approved this 9th Day of November, 2020.**