

**Woodbridge Library Commission Minutes**  
**July 8, 2019**  
**Friends Meeting Room 6:30 PM**

**Members Present:** Jeanette Glicksman (Chairman), Renee Bevacqua-Bollier, Emily Sharp, Judi Young, Andi Doucette, Margaret Hamilton and Tom Shernow

**Members Absent:** Ellen Spark

**Also Present:** Eric Werthmann, Library Director (L.D.)

**I. Call to Order** at 6:35

**II. Additions to the Agenda** – None

**III. Public Comment and Liaison Report-**

- a) Friends of the Library – Eric Werthmann (LD) read The Friends’ update. After their successful annual book sale in June, the Friends will not be soliciting new donations during the summer. They did hold several hundred of the best titles to start their new year in the fall.

**IV Approval of Minutes**

From May 13, 2019 Commission meeting – moved by Renee Bevacqua-Bollier and seconded by Andi Doucette. Motion passed 5-0-2. Abstention: Jeanette & Margaret.

**V. Committee Reports:**

**a) Budget and Finance**

Emily Sharp moved to approve the two financial reports. Seconded by Judi. The motion passed unanimously 7-0.

**b) Policy and Personnel**

L.D. to investigate other policies that need to be revised.

**c) Property and Maintenance**

Phase One of the HVAC project has been completed.

**VI. Director's Report and Goals Update:**

- a. Outdoor movies on the Town Green will once again be sponsored by the library on Tuesday nights at sundown during August.

b. L.D. met with Cliff Huizenga, an independent web designer, to discuss redoing the Library website on June 26th. Representatives from each Library department, L.D. and Jeanette Glicksman, Library Commission chairman also attended.

Jeanette Glicksman moved and Emily Sharp seconded to accept Cliff Huizenga's proposal to redesign the Library website not to exceed \$8,000. L.D. to consult with Town Hall about the proposal before acceptance. Motion passed unanimously 7-0.

c. Commission By-Law change.

That Article V- The Library Director Section 7 be changed.

**Current Text-** "The Library Director shall have a review in writing by the Commission at least annually each June".

**Suggested Revision-** "The Library Director shall, on an annual basis, create and/or update goals to be presented to the Commission for discussion and approval at the September Commission meeting. In addition, the Director will provide a report containing a compilation of accomplished goals and goal update to be presented at the June Commission meeting".

Andi Doucette moved to accept the suggested revision and Emily Sharp seconded. Vote passed unanimously, 7-0.

**VII. New Business –** Nominating Committee. Will announce a slate of candidates that will be voted on at the September meeting.

**VIII Old Business –** N/A

**IX. Executive Session –** N/A

**X. Items for September 9, 2019 meeting- Friends Meeting Room 6:30 P.M.**

Website update progress

**XI. Adjournment**

Moved to adjourn by Emily Sharp and seconded by Renee. Unanimously approved. 7-0.  
Adjourned at 7:52pm

**Respectfully submitted,**

Tom Shernow, Woodbridge Library Commission Secretary