

**Woodbridge Library Commission Minutes**  
**June 10, 2019**  
**Friends Meeting Room**  
**6:30 pm**

**Members Present:** Renee Bevacqua-Bollier, Emily Sharp, Loredana Falcigno, Judi Young, Andi Doucette and Tom Shernow

**Members Absent:** Jeanette Glicksman (Chairman) and Ellen Spark

**Also Present:** Eric Werthmann, Library Director, David Lober, Board of Selectman, Sandy Stein, Board of Finance

**I. Call to Order** at 6:34

**II. Additions to the Agenda** – None

**III. Public Comment and Liaison Report-**

- a) Friends of the Library – Eric Werthmann (LD) informed us that The Friends annual book sale topped last year's proceeds and they added new members to the Friends. Five terrific interns from Amity High School worked throughout the sale and were a big help. At the end of the sale several non-profits were invited to shop for free.
- b) Board of Finance – Sandy Stein reported that Board of Finance is working to help support projects that had not been previously supported with available Town funds before June 30.
- c) Board of Selectman – David Lober told us that the Board of Selectman has chosen Insite Development Group led by town resident Brian St. Pierre as the builder to present a plan to the Town of developing over Age-55 housing at part of the Country Club of Woodbridge. David said there will be informational meetings followed by a referendum to decide if the project will proceed.

**IV Approval of Minutes**

From May 13, 2019 Commission meeting – moved by Andi Doucette and seconded by Judi Young. Motion passed 5-0-1. Abstention: Renee

**V. Committee Reports:**

**a) Budget and Finance**

Emily Sharp moved to approve the two financial reports. Seconded by Renee. The motion passed unanimously 6-0.

**b) Policy and Personnel** – See further down.

**c) Property and Maintenance**

The HVAC project commenced June 3 and is expected to be completed by June 21.

**VI. Director's Report and Goals Update:**

**Professional Development-** Head of Adult Services Jennifer Sullivan attended the Connecticut Library Consortium Reference and Roundtable meeting to improve library services to senior citizens. In addition, she has been accepted in to the New England Library Leadership Symposium, a five-day intensive training to foster mentoring and development of leaders.

L.D. received a proposal from an independent web designer. Sandy Stein suggested having him visit our library and meet our Staff for website input.

**VII. New Business – Nominating Committee.** L.D. announced that Emily Sharp, Ellen Spark and Judi Young are the members of this committee. Elections will be held at the September meeting.

Circulation Policy revision – Renee moved and Loredana seconded to accept changes to the policy proposed by L.D. Eric. The changes will align with policies that our consortium, LION is trying to establish. Vote passed unanimously.

The Commission expressed their appreciation for contributions made by departing member, Loredana Falcigno, Board of Selectman, David Lober and Board of Finance member, Sandy Stein. We hope that Sandy will become our BOS liaison in July.

**VIII Old Business – N/A**

**IX. Executive Session –** Renee moved and Emily seconded moving to Executive Session at 7:03. Vote passed unanimously. Returned from Executive Session at 7:12.

**X. Items for July 8, 2019 meeting- Friends Meeting Room 6:30 P.M.**

Website proposal update, HVAC project update and  
L.D plans to let us know if a portion of our budget surplus for FY2019 might be allowed to purchase replacement chairs or other items.

**XI. Adjournment**

Moved to adjourn by Loredana and seconded by Renee. Unanimously approved.  
Adjourned at 7:13pm

**Respectfully submitted,**

Tom Shernow, Woodbridge Library Commission Secretary