

# **Town of Woodbridge**

## **Center Building Renovation Committee**

### **Special Meeting**

### **-Amended Minutes-**

### **June 7, 2024**

A Special Meeting of the Center Building Renovation Committee took place in the Training Room at the Woodbridge Police Department on Friday, June 7, 2024, at 10:00 a.m.

*Present for Committee:*

*Chairman Dwight Rowland, Chief Frank Cappiello, Jeanette Glicksman, Susan Davidson, David Vogel*

*Others:* *Michelle Miller – Silver Petrucelli & Associates, Anthony Genovese – Finance Director, John Adamovich & Jon DeMayo – Rec Department*

*Present for Staff:* *Administrative Assistant Janice Innocenzi*

**Approval of Minutes / Special Meeting – May 7, 2024:**

*The Committee voted unanimously (Cappiello/Vogel) to approve the minutes of the Special Meeting of the Center Building Renovation Committee held May 7, 2024.*

**Update of Center Gym (STEAP Grant) Project:**

- **Project Update – Pelletier Construction -**

Chairman Rowland provided the following updates:

- Project target date is the end of September.
- No work was done this week, they are waiting for materials.
- The 20 year warranty on the roof was upgraded to 25 years; waiting for pricing.
- Hidden piping found in the gym needs to be removed; waiting for pricing.
- \$12,000 from the \$30,000 contingency was spent on hazardous asbestos removal.
- Michelle Miller will check on the preliminary electrical work, the pickleball court submittal; and the proper thickness (to code) for padding on the gym walls.

**Center Building Renovation Project:**

- **Review Presentation to the joint Woodbridge Boards of Selectmen and Finance -**

Chairman Rowland reported the following:

- Presentation was made to the Board of Selectmen and Board of Finance on May 16, 2024.
- They want us to recommend the next phase of the project.

- **Discussion of Phase II Options -**

- Phase II is the next option.
- We need to retain a construction manager to move forward and help with phasing and estimates.
- General discussion took place among the Committee including the cost of a new building, and demolishing just the Police Department.
- Chairman Rowland said we need to prepare a plan for a presentation to the joint Boards of Selectmen and Finance in July.
- Michelle Miller will invite David Stein to the next Committee meeting.
- Chief Cappiello expressed his dissatisfaction that the much needed renovations of the Police facility, which operates 24/7, 365 days a year, has continually been pushed out further. In this plan, it is again scheduled for the final phase and needs to be moved up.

- **SP& A Invoice Dated 05/01/24 (Center Gym) -**
  - Chairman Rowland asked the Committee's consideration to the approve May 1, 2024 invoice from Silver Petrucelli & Associates for \$300.

***The Committee voted unanimously (Glicksman/Cappiello) to approve the SP&A invoice dated May 1, 2024.***

**Other Business:**

- The regular Committee meeting scheduled for June 19, 2024 will be cancelled.
- A special meeting will be held on June 20, 2024 at 11:30 a.m. in the Police Department Training Room.

**Adjournment**

***The Committee voted unanimously (Glicksman/Cappiello) to adjourn the Special Meeting of the Center Building Renovation Committee at 11:05 a.m.***

Respectfully submitted,  
Janice Innocenzi  
Administrative Assistant

**Town of Woodbridge  
Center Building Renovation Committee  
Special Meeting  
-Motions-  
June 7, 2024**

**Approval of Minutes / Special Meeting – May 7, 2024:**

*The Committee voted unanimously (Cappiello/Vogel) to approve the minutes of the Special Meeting of the Center Building Renovation Committee held May 7, 2024.*

**Update of Center Gym (STEAP Grant) Project:**

**- Project Update – Pelletier Construction**

- There were no motions made, no votes taken.

**Center Building Renovation Project:**

*The Committee voted unanimously (Glicksman/Cappiello) to approve the SP&A invoice dated May 1, 2024.*

**Other Business**

- There were no motions made, no votes taken.

**Adjournment**

*The Committee voted unanimously (Glicksman/Cappiello) to adjourn the Special Meeting of the Center Building Renovation Committee at 11:05 a.m.*

Respectfully submitted,  
Janice Innocenzi  
Administrative Assistant