

Woodbridge Human Services Commission

Minutes of the June 3, 2019 Meeting

Members Present: A. Klee, S. Davidson, V. Livesay, S. Bender, C. Lovejoy (via telephone), N.L. Atwood, D. Lober, Representative BOS, M.E. LaRocca, Director of Human Services, N. Pfund, Youth Services Director

Absent: J. Glicksman, Woodbridge Center Director, J. Clarke-Lofters, J. Ciarleglio, M.L. Sabshin, T. Kennefick, Representative BOF

Meeting called to order at 7:08 pm by S. Bender.

I. Public Comments

No members of the public were present.

II. Approval of the May 13 , 2019 Minutes

C. Lovejoy made motion to accept the minutes of the May 13, 2019 meeting. A. Klee seconded. V. Livesay abstained. The remaining members approved the minutes as amended by S. Davidson.

III. The Woodbridge Center Report

M.E. LaRocca presented the May 2019 Woodbridge Center Report, which is on file in the Human Services Office.

- Lunch program – Human Services Department is looking into getting a new cook and kitchen assistant for the Center. The Center will be paying \$5.25/meal through Jewish Senior Services for the next two months (or until new provider is hired by the town). Jewish Senior Services will deliver meals to the Center.
- Programming – Art classes, diabetes prevention, Tai Chi classes, lecture on asset protection and the Senior Prom in Prospect
- Transportation Request – V. Livesay made a motion to approve transportation for non-medical appointments, subject to availability. N.L. Atwood seconded. All approved.
- Living Treasure Awards Fundraiser - Human Services found a caterer (Lasse Caterers) offering vegetarian and gluten free meal options for the event. The cost to the Town is \$8.25/meal. Tickets are \$40 for a single; \$75 for a pair; and table of 8 is \$280. The awards dinner will be held on October 2, 2019 at 5:30pm (silent auction); 6:00pm (program begins) and dinner at 6:45pm.

S. Davidson made a motion to accept The Woodbridge Center May 2019 report.
A. Klee seconded. All approved.

IV. Human Services Report

M.E. LaRocca presented the May 2019 Human Services Report, which is on file in the Human Services Office.

- Job Vacancies – Driver and Kitchen Supervisor/Chef positions are open.
- First Aid/CPR/AED Training –A second First Aid/CPR/AED training will be offered in June for Town employees.
- Update on Red Cross Simulation Exercise – Fourteen staff and volunteers attended the May 15, 2019 Emergency Shelter simulation exercise facilitated by Susan Shaw. Location of a pet shelter is being investigated. Towels and sweat clothes will be purchased for the shelter. Regional CERT Training has been placed on hold until the new Bethany First Selectman starts her term and a CERT coordinator is appointed.
- The Woodbridge Center Ramp and carpet projects – The ramp project should be completed by the end of June. The Human Services Department has met with Associated Carpet to select a carpet tile for the lounge. The total cost of the carpet tile is \$4,845.00 and includes one extra box of tiles. M.E. LaRocca is also working on getting the Center painted using money left over in the department’s budget. The approximate cost to paint is \$12,000-\$15,000.
- American Disabilities Act Training – Training has been scheduled for June 19, 2019 from 1:00pm to 4:00pm. Stacey Hart, ADA Trainer and Information Specialist of the Institute for Human Center Design from the New England ADA, will facilitate the training.

V. Livesay made a motion to approve the May 2019 Human Services report. S. Davidson seconded. All approved.

V. Youth Services Report

N. Pfund presented the May 2019 Youth Services Report, which is on file in the Human Services Office.

- Programming
 - Sixth Grade “Meet and Greet” Party – 110 students enjoyed DJ entertainment, pizza, snacks, and photo booth at the Amity Middle School – Bethany (“AMSB”) on May 10, 2019.
 - Collaboration with Orange Youth Services Speak Sobriety – Collaborated to sponsor a presentation on May 13 by Stephen Hill about drug addiction and the road to recovery. Approximately 65 people attended.
 - Juvenile Review Board – Attended a conference to discuss the creation of a regional review board for Bethany, Orange and Woodbridge.
 - Summer Programs – Youth Services has contacted Woodbridge Recreation to share two summer programs for the camp.

- Babysitter Training – Red Cross training will be held during the summer. Date to be determined.
- Seventh Grade Picnic – Scheduled for Thursday, August 22, 2019 from 5:30 pm – 7:30 pm on the field behind Amity Middle School – Bethany campus.

N. L. Atwood made a motion to approve the May 2019 Youth Services report. V. Livesay seconded. All approved.

VI. Old Business/New Business

- Next meeting is Monday, August 5, 2019 (no meeting in July)

V. Livesay made a motion to adjourn the meeting at 8:22 p.m. N.L. Atwood seconded. All approved.

Submitted by:

Human Services Commission

Accepted and approved this _____ Day of _____, 2019.