

The May 29, 2019, Special Meeting of the Woodbridge Board of Selectmen was convened in the Town Hall Central Meeting Room at 5:00 p.m. by First Selectman Beth Heller.

Present: First Selectman Beth Heller; Deputy First Selectman Mica Cardozo; Mr. Joseph Dey; and Dr. Lober.

Present for staff: Mr. Genovese, Administrative Officer/Director of Finance; Mr. Weiner, Town Counsel; Gerald Weiner, Town Counsel; Sheila McCreven, Communication Director and Grant Writer; and Mrs. Shaw, Clerk.

The May 29, 2019, Special Meeting of the Woodbridge Board of Finance was convened in the Town Hall Central Meeting Room at 5:01 p.m. by Chairman Matthew Giglietti.

Present: Messrs. Giglietti, Kenefick, Kuriakose, and Ms. Stein

Also present: Woodbridge School District Superintendent Robert Gilbert; Woodbridge Board of Education Chair Margaret Hamilton.

TOWN COUNSEL

Mr. Weiner explained the process when an agency over expends its approved budget and requests that the Board of Selectmen approve a special appropriation.

- 1 – the agency makes the request
- 2 – the Board of Selectmen considers the request and if approved recommends it to the Board of Finance
- 3 – if the Board of Finance approves the request, they direct the Board of Selectmen to call a Special Town Meeting

WOODBIDGE BOARD OF EDUCATION SUPPLEMENTAL APPROPRIATION REQUEST

Ms. Heller read the letter from Chairman Margaret Hamilton requesting a special appropriation in an amount not to exceed \$289,000. The letter stated that the deficit was primarily the result of unanticipated special education costs and building HVAC related expenditures.

Ms. Heller moved and Mr. Crisco seconded to approve the request and forward to the Board of Finance.

Discussion: Dr. Lober requested clarification of the make-up of the deficit. Mr. Gilbert said the facility/clean-up costs = \$147,000; the balance is for unanticipated special education expenditures. Mr. Genovese explained that the funds would be appropriated from the Amity Regional School District surplus funds that were returned to the Town.

The Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Crisco) to approve and forward to the Board of Finance the request from the Woodbridge Board of Education for a supplemental appropriation in the amount not to exceed \$289,000.

NOTE: At the July 10, 2019 Selectmen's meeting at which these minutes were approved, Mr. Cardozo requested that the minutes of the May 29, 2019 special meeting reflect that the Woodbridge Board of Education had kept the Board of Selectmen apprised of on-going deficit

issues due to the unanticipated costs of special education, the facility issues due to the HVAC system, and the \$50,000 reduction in the 2019 Woodbridge of Education budget taken at the time of adoption.

BOARD OF FINANCE ACTION

The Board of Finance reviewed the request from the Woodbridge Board of Education and the Board of Selectmen.

The Board of Finance **VOTED UNANIMOUSLY** (Giglietti – Stein) to approve the special appropriation of an amount not to exceed \$289,000.

The Board of Finance **VOTED UNANIMOUSLY** (Giglietti – Kenefick) to recommend that the Board of Selectmen call a Special Town Meeting for a Town vote on the request.

BOARD OF FINANCE MEETING ADJOURNED

The Board of Finance meeting adjourned at 5:10 p.m.

VOTE TO CALL A SPECIAL TOWN MEETING

The Board of Selectman **VOTED UNANIMOUSLY** (Heller – Crisco) to call a Special Town Meeting for 7:00 p.m., Monday, June 10m 2019 pursuant to a request from the Board of Finance to authorize a supplemental appropriation to the Woodbridge Board of Education of a sum not to exceed \$289,000 in accordance with Section 6-3 of the Woodbridge Charter.

RECEIVE REPORT FROM THE PERSONNEL COMMITTEE

The Board of Selectmen **VOTED UANIMOUSLY** (Lober – Crisco) to approve the recommendation received from the Personnel Committee to hire Christine DellaValle, for the full time position of Fire Department Office Manager at the rate of \$26.44/hour effective May 30, 2019.

48 CENTER ROAD – KRISTYNA & OLIVER HULLAND'S REQUEST

The Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Crisco) to grant permission for the activities listed in the request from Kristyna & Oliver Hlland, 48 Center Road property (Off Center Farm), regarding the Town's Conservation and Historic Preservation Easement, subject to the Hlland's compliance with all applicable federal, state, and local governmental permits, and a copy of approved permits must be filed with the Board of Selectmen within 30 days of issuance.

ADJOURNMENT

On a non-debatable motion by Dr. Lober, seconded by Mr. Crisco, the meeting adjourned at 5:27 p.m.

Respectfully submitted,
Geraldine S. Shaw, Clerk



WOODBIDGE SCHOOL DISTRICT

40 Beecher Road – South
Woodbridge, Connecticut 06525

Robert F. Gilbert – Superintendent
Cheryl Mammen – Special Services Director | Alfred Pullo, Jr. – Director of Business Services/Operations

May 21, 2019

Members of the Boards of Selectmen and Finance
Town of Woodbridge
11 Meetinghouse Lane
Woodbridge, CT 06525

Dear Board Members:

As a result of action taken by members of the Woodbridge Board of Education, at their regularly scheduled meeting on Tuesday, May 21, 2019, the Board Chair was authorized to request a supplemental appropriation for the fiscal year ending June 30, 2019.

Based on our latest financial data, we respectfully request a supplemental appropriation not to exceed \$289,000. The deficit is primarily the result of unanticipated special education, as well as building/HVAC related expenditures.

Sincerely,

Margaret Hamilton, Chair
Woodbridge Board of Education



WOODBIDGE SCHOOL DISTRICT

40 Beecher Road – South
Woodbridge, Connecticut 06525

Robert F. Gilbert – Superintendent
Cheryl Mammen – Special Services Director | Alfred Pullo, Jr. – Director of Business Services/Operations

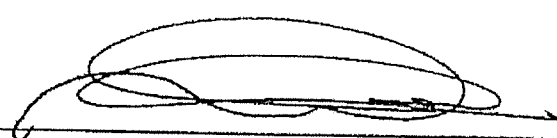
I, Marsha DeGennaro, Clerk to the Board of Education of the Town of Woodbridge, hereby certify that the motion below is a true and accurate motion voted in Public Session and adopted by said Woodbridge Board of Education at their regular meeting on Tuesday, May 21, 2019.

MOTION #2 - SPECIAL APPROPRIATION REQUEST

Move that we authorize the Board Chair to request that the Boards of Selectmen and Finance provide a supplemental appropriation not to exceed \$289,000 for the 2018/19 school year.

Ms. Piascyk
Second by Ms. Shavers
UNANIMOUS

Dated this 23rd day of May, 2019



Marsha DeGennaro, Clerk
Woodbridge Board of Education

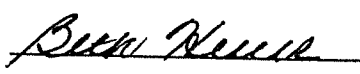
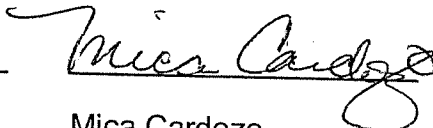

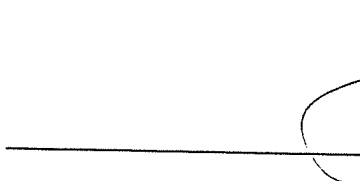
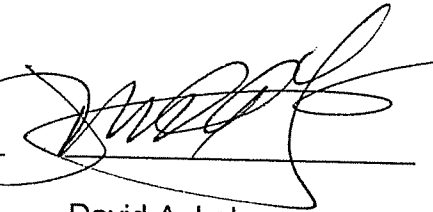
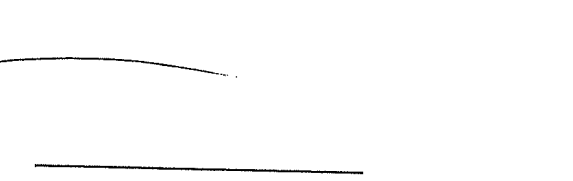
**TOWN OF WOODBRIDGE
LEGAL NOTICE
SPECIAL TOWN MEETING
7:00 P.M. D.S.T. - MONDAY, JUNE 10, 2019
THE CENTER GYMNASIUM, 4 MEETINGHOUSE LANE**

Electors and citizens qualified to vote at Town Meetings of the Town of Woodbridge are hereby duly notified and warned that a Special Town Meeting of the Town of Woodbridge will be held on Monday, June 10, 2019, at 7:00 p.m. (D.S.T.) in The Center Gymnasium, 4 Meetinghouse Lane, Woodbridge, CT, to consider and take action on the following:

1. To receive communications and requests from the Woodbridge Board of Education, the Board of Finance and the Board of Selectmen to authorize the supplemental appropriation of a sum not to exceed \$289,000 in accordance with Section 6-3 of the Woodbridge Charter.
2. To vote on said requests as appropriate in accordance with Section 6-3 of the Woodbridge Charter.
3. To transact any other business proper to come before the meeting.

Dated at Woodbridge, Connecticut this 29th day of May 2019

BOARD OF SELECTMEN

 Beth Heller	 Mica Cardozo	 Joseph J. Crisco, Jr.
 Joseph S. Dey, III	 David A. Lober	 Teri T. Schatz