

WOODBRIAGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane
Woodbridge, CT 06525
203-389-3446

RECREATION COMMISSION MEETING MINUTES Monday, May 22, 2023

PRESENT:

Commission Members present: Andrea Weinstein, Michael Helfenbein, Jane Shernow, Smith Mowry, and Julie Katz

Commission Members not present: Mary Alvarado & William DeRosa

Staff: John Adamovich, Recreation Director

Board of Selectmen & Finance Liaison:

Meeting Host/Recorder: Jon DeMayo, Office Manager

Public: none

1) Meeting called to order 7:03 PM

2) Public Comments: none

3) Minutes: **Michael Helfenbein made a motion to approve the special meeting minutes from Monday, April 17, 2023. Andrea Weinstein seconded the motion. Under item 7 Michael Helfenbein wanted it to be clear that the \$74 per hour pool rental fee was a starting point for the discussion. With those changes, all voted in favor. Smith Mowry & Julie Katz abstained.**

4) Chairman's Report/Vice Chairman's report: Andrea officially welcomed our new Recreation Commissioner, Julie Katz. She gave her gratitude and thanked the Rec Department Staff and Commission. She commended the team for offering community programs for all ages even with a reduced budget. Andrea talked to Tony Genovese about the pool. The filters have been ordered. The concrete of the viewing window at the pool is crumbling. The timeline for fixing the pool is still on track for the end of summer or September. Andrea mentioned Adam Parsons painted the rotting plywood on the gazebo. She wants it too to look nice for our Summer Concerts. The Community and Cultural Center is moving forward with discussion. The Committee is working within budgets. No money has been spent out of pocket. Everything spent is through grants. Andrea thanked John Adamovich and Jon DeMayo for putting together a Community and Cultural Center outline for Rec. This plan is Recreation's wish list for the Center. Andrea attended Human Services 33rd Annual Volunteer Appreciation Event. The Recreation Commission received an award for donating funds from the road race to the Resident Assistance Program.

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B) Vice Chair report – Smith attended Bethwood Baseball opening day ceremonies. Smith mentioned that Dwight Rowland thanked Recreation for the fields. Smith appreciates John Adamovich getting everyone over to the Woodbridge Club Pool for summer camp. John mentions Rec summer camp will go over to the Woodbridge Club Pool Tuesday, Wednesday, and Thursday at 9:15 and 10:30. The last bus run will be back at Rec Camp at 11:45am. Smith says he went to Center Field for his son's school project. He mentioned the grass and the fields are in perfect shape.

5) Liaison's report- None

6) Pool – John states that he has no more information on the pool. Still waiting for the filters to come in. Michael Helfenbein asked about a timeline on fixing the viewing window. John mentions they need a structural engineer to fix the window. Andrea mentions that Tony Genovese did not have a clear answer about when the window will be fixed. John will follow up with Brad Parsons on a timeline for repairs.

7) Recreation, Pool, & Facility Program fees: John Adamovich states we are going to use the Woodbridge Club Pool for Summer Camp. The first number they gave us was \$100 per hour for 3 days a week. John mentions we are still in negotiation with the Woodbridge Club. Theresa is currently covering the Health & Wellness Center which is open every day. John states the Health & Wellness Center is opened everyday because the pool is not currently open. When the pool reopens, the Health & Wellness Center will go back to reduced hours. John mentions the Board of Finance cut Recreation \$20,000. John asked for \$10,000 back and we got back nothing. Julie Katz asked what Recreation's main priority is. John stated that every program is. He likes to cut a little from each program, so a program doesn't get completely cut out. Michael Helfenbein mentioned the fee he came up with for renting the pool is based on operational costs. Julie Katz asked does Recreation cover the entire pool budget. John explained that pool programs come out of Rec's budget and pool maintenance comes out of Brad Parsons' budget. Mike mentioned we must come up with a fee that is reasonable and right for Recreation. Smith mentioned to reach out to the JCC and see what they charge the swim team that uses their pool.

8) Personnel: **Jane Shernow made a motion to approve the 2023 summer camp staff. Julie Katz seconded the motion. All voted in favor.**

9) Director's Report:

A) Wellness & Health Fitness Center: Running fine. Up to 41 members.

B) Outdoor Facilities: Running fine.

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C) Tennis Courts/Skating Rink: Put away for the season.

D) Programs and Sports: Over 270 registered for Spring programs.

E) Financial Report : Expenses through April 2023 are \$404,490.62 that is 77.1% Expenses through April 2022 were \$411,239.99 at 79.2%. The income through April 2023, was \$148,863.56 at 60.7% of that 95.8% of the recreation fees were collected by credit card. Fees collected through March 2022 were \$145,838.66 at 80.8%. John mentions we are within our budget.

10) Policies and Procedures: - none

11) Publicity: Andrea thanked Jon DeMayo for keeping up with the publicity. She mentioned it was good to see Recreation in the Woodbridge Town Newspaper.

12) Correspondence- One thank you letter went out to Kimberly Hynes for her years of service on the Recreation Commission. A Health & Wellness Fitness Center letter from Judith Herrschaft stating to please continue to keep the gym open.

13) Other Business: none

14) Adjournment: **Jane Shernow made a motion to adjourn. Michael Helfenbein seconded the motion. All voted in favor. Meeting adjourned 8:18 pm.**

Respectfully Submitted,

Jon DeMayo