

# **Town of Woodbridge**

## **Center Building Renovation Committee**

### **Special Meeting**

#### **-Minutes-**

#### **May 7, 2024**

A Special Meeting of the Center Building Renovation Committee took place in the Training Room at the Woodbridge Police Department on Tuesday, May 7, 2024, at 10:00 a.m.

*Present for Committee:*

*Chairman Dwight Rowland, Chief Frank Cappiello, Jeanette Glicksman, Susan Davidson, David Vogel*

*Others:* *Michelle Miller – Silver Petrucelli & Associates, Anthony Genovese – Finance Director, John Adamovich & Jon DeMayo – Rec Department, Brad Parsons – Facilities*

*Present for Staff:* *Administrative Assistant Janice Innocenzi*

**Approval of Minutes / Regular Meeting – April 23, 2024:**

***The Committee voted unanimously (Davidson/Glicksman) to approve the minutes of the Regular Meeting of the Center Building Renovation Committee held April 23, 2024.***

**Update of Center Gym (STEAP Grant) Project:**

- **Project Update – Pelletier Construction -**

- Chairman Rowland informed the Committee that he believes the project will start tomorrow. He is still waiting to receive a “look ahead” document. The gym will be closed as of tomorrow. He expects site logistics and the delivery of a dumpster to take place. General discussion took place. The next pre-construction meeting will be Thursday, May 9 at 9:00 a.m. and meetings will continue every two weeks throughout the duration of the project.
- The Logistics Plan was reviewed. Jeanette Glicksman was concerned about the parking location for construction vehicles. Chairman Rowland will ask them to park their construction vehicles in the parking lot on the grove side. Dwight will also speak to them about Chief Cappiello’s concerns about their roof work staging area, so the walkway from the lower Police Department parking lot to the rear Police Department entry door will be kept accessible, and also the lower parking lot so we have access in and out of the lower carport.
- Jeanette Glicksman commended Brad Parsons and his crew for the fantastic clean out work they performed.

**Center Building Renovation Project:**

- **Presentation to the joint Woodbridge Boards of Selectmen and Finance**

- No walk-through dates have been established.
- Our presentation to the joint Boards of Selectmen and Finance will take place on Thursday, May 16, 2024 at the end of the Board of Finance meeting.
- Chairman Rowland said he will update them on what we have done as a Committee for the last few years, tell them when we started, what our charge was, what we have found, what we have

done, outline the phases and pricing for the project, along with the option of starting with the building envelope only.

- All Committee members are invited to attend and lend their support.

**Other Business:**

- There was no other business to discuss.

**Adjournment**

*The Committee voted unanimously (Glicksman/Cappiello) to adjourn the Special Meeting at 10:29 a.m.*

Respectfully submitted,  
Janice Innocenzi  
Administrative Assistant

**Town of Woodbridge  
Center Building Renovation Committee  
Special Meeting  
-Motions-  
May 7, 2024**

**Approval of Minutes / Regular Meeting – April 23, 2024:**

*The Committee voted unanimously (Davidson/Glicksman) to approve the minutes of the Regular Meeting of the Center Building Renovation Committee held April 23, 2024.*

**Update of Center Gym (STEAP Grant) Project:**

**- Project Update – Pelletier Construction**

- There were no motions made, no votes taken.

**Center Building Renovation Project:**

**-Presentation to the joint Woodbridge Boards of Selectmen and Finance**

- There were no motions made, no votes taken.

**Other Business**

- There were no motions made, no votes taken.

**Adjournment**

*The Committee voted unanimously (Glicksman/Cappiello) to adjourn the Special Meeting at 10:29 a.m.*

Respectfully submitted,  
Janice Innocenzi  
Administrative Assistant