

Town of Woodbridge
Center Building Renovation Committee
Regular Meeting
-Minutes-
March 29, 2023

The regular Meeting of the Center Building Renovation Committee took place in the Police Department Training Room on Wednesday, March 29, 2023, at 10:00 a.m.

Present for Committee:

Chairman Dwight Rowland, Andrew Esposito, Jr., Frank P. Cappiello, Susan Davidson, Jeanette Glicksman, Paul Kuriakose

Others: *Michelle Miller – Silver Petrucelli & Associates, Anthony Genovese, Brad Parsons, John Adamovich, Jon DeMeo*

Present for Staff: *Administrative Assistant Janice Innocenzi*

Approval of Meeting Minutes:

- Special Meeting – March 8, 2023:

The Committee voted unanimously (Glicksman/Esposito) to approve the minutes of the Special Meeting of the Center Building Renovation Committee held March 8, 2023, with one correction.

Review of SP&A Conceptual Design Estimate 03/16/23 (STEAP Grant - Center Gym Renovation):

- HVAC for gym will be a standalone unit with separate controls. Old air handling unit will be removed as part of the demolition.
- Emergency Generator Load – the main service panel and feeder will need to be changed.
- The lobby bathroom will be renovated per ADA requirements; add alternates for the other two bathrooms and lobby.
- After bids are received, add alternates will be chosen to fit the budget.
- Chairman Rowland asked Ms. Miller for schematic drawings/specs per the RFP, and to fine tune the estimate and add alternates so we can move forward in a month.
- Ms. Miller will have new estimates done by the end of April.

The Committee voted unanimously (Rowland/Glicksman) to authorize SP&A to provide documents, outline specs, and a refined estimate with add alternates.

Update of Funding for SP&A (Center Building Renovation - \$55,000):

- Mr. Genovese: Funding goes to the Board of Selectmen on April 12, then to the Board of Finance the following week.

Status of Contracts for SP&A (Center Gym Renovation / Center Building Renovation):

- Chairman Rowland: We have the STEAP contract, but not the one for the Center Building. Mr. Genovese is working on the Center Building contract with Mr. Stein (SP&A).

Other Business:

- Ms. Glicksman asked Chairman Rowland when a schedule will be made, due to concerns about the elections, and possible early voting.
- The next regular meeting of the Center Building Renovation Committee is April 20, 2023.

Adjournment:

The Committee voted unanimously (Davidson/Esposito) to adjourn the meeting at 10:28 a.m.

Respectfully submitted,
Janice Innocenzi

Town of Woodbridge
Center Building Renovation Committee
Regular Meeting
-Motions-
March 29, 2023

Approval of Meeting Minutes:

- Special Meeting – March 8, 2023:

The Committee voted unanimously (Glicksman/Esposito) to approve the minutes of the Special Meeting of the Center Building Renovation Committee held March 8, 2023, with one correction.

Review of SP&A Conceptual Design Estimate 03/16/23 (STEAP Grant - Center Gym Renovation):

The Committee voted unanimously (Rowland/Glicksman) to authorize SP&A to provide documents, outline specs, and a refined estimate with add alternates.

Update of Funding for SP&A (Center Building Renovation - \$55,000):

- No motions made; no votes taken.

Status of Contracts for SP&A (Center Gym Renovation / Center Building Renovation):

- No motions made; no votes taken.

Other Business:

- No motions made; no votes taken.

Adjournment:

The Committee voted unanimously (Davidson/Esposito) to adjourn the meeting at 10:28 a.m.

Respectfully submitted,
Janice Innocenzi