

Woodbridge Library Commission Minutes
March 11, 2019
The Friends Meeting Room 6:30 pm

Members Present: Jeanette Glicksman (Chairman), Renee Bevacqua-Bollier, Tom Shernow, Emily Sharp and Andi Doucette.

Members Absent: Ellen Spark, Judi Young and Loredana Falcigno.

Also Present: Eric Werthmann, Library Director, Sandy Stein, Board of Finance and David Lober, Board of Selectman.

I. Call to Order At 6:34

II. Additions to the Agenda- None

III Public Comment and Liaison Reports –

- a. Friends of the Library- The Friends report that they have been preparing for the Mini-golf fundraiser event the occurred on March 8 and 9.

Library Director Werthmann told us that attendance increased for both days compared to the inaugural event.

- b. Board of Finance- Sandy Stein told us that her board has been working on maintaining Department non-contractual spending at current year amounts.

- c. Board of Selectman- David Lober informed us that his Board recently received the engineering evaluation of the Country Club of Woodbridge's proposals for development. It had not been reviewed or discussed by the Board.

IV Approval of Minutes – From January 14, and February 11, 2019.

The January 14, 2019 minutes- moved to accept by Renee Bevacqua-Bollier and seconded by Emily Sharp. The motion passed 4-0 with one abstension.

The February 11, 2019 minutes- moved to accept by Renee Bevacqua-Bollier and seconded by Emily sharp. Vote passed unanimously 5-0.

V. Committee Reports

- A. Budget & Finance- Eric Werthmann, Library Director distributed "Munis and 405" financial reports.

Andi Doucette moved to approve both reports and Emily Sharp seconded. The vote passed unanimously 5-0.

B. Policy & Personnel –

This committee will meet March 13.

C. Property & Maintenance- HVAC dehumidifier issues are being looked at.

VI Director's Report – Covered elsewhere.

VII Director's Goals Update –

L.D. has begun contact with designers to upgrade Library website.

A number of staff members will attend the Connecticut Library Association's Annual conference on April 29 and 30. Several of the programs that the staff will attend focus on supervisory skills.

VIII New Business – N/A

IX Old Business –

a. Hoopla software- patron monthly borrowing has decreased from 7 to 5 to maintain a control of the monthly charge.

b. Coin box- Has been removed from public photocopier. Copier fees collected will be monitored.

X Executive Session-N/A

XI Items for April 8, 2019 Meeting at 6:30 PM. N/A

**XII Adjournment: 7:05 PM by Andi Doucette and seconded by Tom Shernow
Vote passed unanimously 5-0.**

**Respectfully submitted,
Thomas Shernow, Library Commission Secretary**