

In attendance were: Mr. Roy Ivins, Dr. Alan Davidson, Dr. Ben Cherry, Deputy Chief Stuart, Woodbridge Police Department, Tim Craven, Operations Manager for AMR, Mr. Paul Kuriakose, Board of Finance, Mr. Mark Hughson, Manager of Communications for AMR and Annette Carofano, Clerk to the EMS Commission.

Unable to attend: Dr. Marvin Arons and Mr. Joseph Hellauer.

Roy Ivins called the meeting to order at 7:02P.M.

The minutes from November 19, 2018 were reviewed. Dr. Davidson made the **MOTION** to **ACCEPT** the minutes and Dr. Cherry **SECONDED**. The vote was **UNANIMOUS**.

The Commission reviewed the Key Performance Reports from November, December 2018 and January 2019.

In November 2018, the paramedic priority 1 was at 100% and priority 2 was at 100%. Transport for priority 1 was 94% and priority 2 was 97%.

In December 2018, the paramedic priority 1 was 100% and priority 2 was 100%. Transport for priority 1 was 96% and priority 2 was 100%.

In January 2019, the paramedic priority 1 was 99% and priority 2 was 100%. Transport for priority 1 was 91% and priority 2 was 96%.

Dr. Davidson made the **MOTION** to **ACCEPT** the AMR Reports and Dr. Cherry **SECONDED**. The vote was **UNANIMOUS**.

A discussion took place regarding the trial of the emergency medical dispatch process to AMR. Our contract with AMR already provides for AMR, at no additional cost to the Town, to provide pre-arrival medical instruction to callers until first responders arrive on scene. Woodbridge dispatchers will continue to dispatch the paramedic but will not have to stay on the call to provide medical instructions. Deputy Chief Stuart explained how the trial has been going and stated that the residents have not noticed any difference. Mr. Mark Hughson from AMR explained the procedures to the Commission. Woodbridge dispatchers receive the call verifies address and phone number then transfers the call to AMR dispatch center,

The motion reads:

**To transfer the EMD call process to AMR within the scope of the contract we have now on a permanent basis.**

Dr. Davidson made the **MOTION** and Dr. Cherry **SECONDED**. The vote was **UNANIMOUS**.

Deputy Chief Stuart reviewed the police report of the shared calls between the medic and the fire department. There were a total of 75 calls in 2018 where the paramedics and FD were on scene together.

Town of Woodbridge EMS Commission  
Monday, February 11, 2019 Draft

Deputy Chief Stuart updated the Commission on The Emergency Operations Plan. He said that the plan is almost done and it should be ready to submit either later this week or next week at the latest.

The next EMS Commission meeting is scheduled for Monday, May 13, 2019 at 7:00 P.M. in the DPW Complex Conference Room.

Dr. Davidson made the **MOTION** to adjourn the meeting. Dr. Cherry **SECONDED**. The vote was **UNANIMOUS**. The meeting **ADJOURNED** at 7:43 P.M.

Respectfully Submitted

Annette Carofano  
Clerk to the EMS Commission