

Woodbridge Library Commission Minutes
February 10, 2020
Friends Meeting Room
6:30 pm

Members Present: Jeanette Glicksman (Chairman), Ellen Spark, Jim Moriarty, Tina Brogadir, Andi Doucette and Tom Shernow

Members Absent: Judi Young, Renee Bevacqua-Bollier, and Emily Sharp

Also Present: Eric Werthmann, Library Director and Sandy Stein, Board of Selectman.

I. Call to Order at 6:30

II. Additions to the Agenda – None

III. Public Comment and Liaison Report-

- a) Friends of the Library – Eric Werthmann (LD) informed us that The Friends received a flood of donations last month. Plans for the June 6 book sale has begun.
- b) Board of Finance – N/A.
- c) Board of Selectman – Among other topics there is a proposal to expand the parking at the Fitzgerald property to accommodate use of the new dog park section.

IV Approval of Minutes

From January 13, 2020 Commission meeting – Andi Doucette moved to accept the minutes and seconded by Jim Moriarty. Motion passed 5-0-1. Abstention: Ellen Spark.

V. Committee Reports:

a) Budget and Finance

Jim Moriarty moved to approve the two financial reports. Seconded by Tom Shernow. The motion passed unanimously 6-0.

b) Policy and Personnel – The Committee plans to meet later this month to discuss the petitioning issue and other policies.

- d) **Property and Maintenance** – L.D. Eric had Building Maintenance look at outdoor lighting outages between the library and the side parking lot. The vendor who services exterior lighting is expected to visit here next week.

Sandy Stein was asked to see if BOS will allow any new additional external lighting costs to be paid from Building Maintenance.

33 ceiling tiles have been replaced in the Friends Meeting Room.

VI. Director's Report and Goals Update – Operating Budget FY 21 was presented to the combined boards on January 28. L.D. hopes to hear of any change to the budget by early March.

There was discussion regarding changing the format of the monthly Director's Report.

VII. New Business – Happy birthday in advance to our L.D. on March 21.

VIII. Old Business

- a. Web design project – Delays due to the Events Calendar have recently been corrected. Website preview scheduled for the March 9, 2020 Commission meeting.
- b. Discussion of possibly remaining open on Saturdays in the summer. This will be tabled until feedback is received on the 2020-2021 Operating budget.

IX. Executive Session – N/A

X. Items for March 9, 2020 meeting- Friends Meeting Room 6:30 P.M.

- a. Additional outside lighting, Building Maintenance, Board of Selectman
- b. Website preview

XI. Adjournment

Moved to adjourn by Jim Moriarty and seconded by Ellen Spark. Unanimously approved 6-0. Adjourned at 7:13pm

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary