

Woodbridge Library Commission
Regular Meeting
February 9, 2026 - 6:00 PM
Library Meeting Room

Members Present: Thomas Shernow (Chair), Andi Doucette (Vice Chair), Thanh Huntington (Secretary), Tina Brogadir, Ellie Sheehy, Emily Sharp, Jackie Gibbons

Members Absent: Mary Hill, Miriam Gohara

Also Present: Eric Werthmann (Library Director), Katherine Benard (Friends of the Library)

1. Call to Order - Tom called the meeting to order at 6:03pm.

2. Additions to the Agenda - N/A

3. Public Comment and Reports

a) **Public Comments** - N/A

b) **Liaison Reports**

- Donations remain consistent and Amazon book sales are steady. On January 29, books were donated to the Beecher Road School book swap event, and 20 bags of books were delivered to the Friends of the Library.

4. Approval of minutes of January 12, 2026 meeting

Ellie made a motion to approve the minutes of the January 12, 2026 meeting; Andi seconded. Motion approved, 7-0.

5. Committee reports

a) **Budget and Finance**

i. Munis and 405 Reports:

- **Munis Report:** The part-time staff line is slightly high but remains on track. The phone budget line continues to exceed projections; the Finance Department is currently investigating the source of these costs.
- **405 Report:** State Grant funds were used for the annual museum pass software fee. The book clubs fund was utilized for new book sets.

b) **Policy & Personnel** - N/A

6. Director's Report

- Meriden has departed from the LION consortium, which will affect costs for remaining member libraries. Impactful changes include a possible reduction in the consortium's Overdrive collection budget and the elimination of the computer provision for member libraries.

Emily made a motion to accept the reports; Andi seconded. Motion approved unanimously, 7-0.

7. New Business

- a) **Report from the Nominating Committee** - Tom, Andi, and Thanh will continue in their current board position.
- b) **Election of Commission Officers** - While Mary's term has not expired, Tom will reach out to confirm her ongoing commitment to the Commission.

Emily made a motion to accept the proposed slate; Tina seconded. Motion approved unanimously, 7–0.

- c) **Committee Appointments** - Jackie will join the Policy committee.
- d) **Discussion of using funds from 405 account for 100th Anniversary Gala** - The Friends of the Library currently lack the funds to donate toward the gala; however, all gala ticket proceeds will benefit the Friends. It was determined that the Yudkin Family gift and interest funds from the 405 account may be used for gala expenses. The Commission will wait for a formal budget from the Gala Committee before committing a specific amount.

8. Old Business

- a) **Library's 100th Anniversary Celebration updates** - Tickets are set at \$75 (covering food and drinks). Sponsorship levels have been established, and local businesses are donating prizes for drawings.
- b) **FYE 2027 Budget Updates** - Due to potential state aid cuts and town budget constraints, the library may move toward a flat-funded budget for FY2027. If this happens, the Commission must determine which day to reduce operating hours in response. The next Town's Preliminary Budget Hearing is scheduled for April.

9. Executive Session - N/A

10. Items for March 9, 2026 meeting - 100th Anniversary gala; FYE 2027 budget update; HVAC budget update

11. Adjournment

Emily made a motion to adjourn the meeting at 6:54 p.m.; Tina seconded. Motion approved unanimously, 7–0.