

Town of Woodbridge

Center Building Renovation Committee

Special Meeting

-Minutes-

February 8, 2024

A Special Meeting of the Center Building Renovation Committee took place in the Selectmen's Meeting Room at Woodbridge Town Hall on Thursday, February 8, 2024, at 10:00 a.m.

Present for Committee:

Chairman Dwight Rowland, Andrew Esposito, Jr., Frank Cappiello, Jeanette Glicksman, Susan Davidson, David Vogel

Others: *Michelle Miller – Silver Petrucci & Associates, Anthony Genovese – Finance Director*

Present for Staff: *Administrative Assistant Janice Innocenzi*

Approval of Minutes / Special Meeting – January 25, 2024:

The minutes of the January 25, 2024 Special Meeting were approved with the following amended motion:

• **SP&A Invoice Dated 01/15/24 (Center Building) –**

The Board voted (Rowland/Vogel) to approve payment of \$1,000 and leave \$4,000 unpaid until the estimate is complete, and we present it to the Board of Selectmen for action.

Votes:

Those in Favor: Rowland, Cappiello, Glicksman, Davidson, Vogel

Abstained: Esposito

The Committee voted unanimously (Rowland/Vogel) to approve the amended minutes of the Special Meeting of the Center Building Renovation Committee held January 25, 2024.

Update of Center Gym (STEAP Grant) Project:

• **Recommendation for Contract Award / Action, as Appropriate -**

- Chairman Rowland said that he, Anthony Genovese, and Michelle Miller met with the low bidder on January 31, 2024. The Project Manager was also present. The work will primarily be subbed out.
- Schedule – Chairman Rowland said the low bidder was told the project needs to be completed by October 2024, in order for the town to set up for the election. The low bidder said they will complete the project within 150 days after the contract is executed.
- Chairman Rowland recommended the contract be awarded to Pelletier Construction based on the bids submitted.
- Add Alternates were discussed:
 - Spiral Ducts - \$9,375 - Spiral ducts are sturdier and will last longer.
 - MERV Filters - \$29,000 - Discussion was held regarding the number being increased to 16. The difference is negligible, it will stay at 14.
 - Electric Basketball Hoop - \$10,000 – Tony Genovese said we can revisit this later if there is money left in contingency.
 - ADA Restrooms/Gang Toilets - \$320,000 - Would be added on top of the bid and will add another month to the schedule. Jeanette Glicksman suggested trying for an ADA grant to complete this as a separate project instead.
- Total Contract Award is \$784,905 including the spiral ducts.

- Action as Appropriate –

The Committee voted unanimously (Glicksman/Esposito) to accept Pelletier Construction, contingent on a contract for \$784,905, to go before the Board of Selectmen at their next meeting, to include the base bid and spiral ducts.

Other Business

- The next meeting will be the regular meeting of the Center Building Renovation Committee scheduled for February 15, 2024, at 10:00 a.m., in the main meeting room at Woodbridge Town Hall.

Adjournment

The Committee voted unanimously (Cappiello/Vogel) to adjourn the meeting at 10:37 a.m.

Respectfully submitted,
Janice Innocenzi
Administrative Assistant

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Other Business

There were no motions made, no votes taken.

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Respectfully submitted,

Janice Innocenzi

Administrative Assistant