

In attendance were: Mr. Roy Ivins, Dr. Alan Davidson, Dr. Ben Cherry, Dr. Marvin Arons, Deputy Chief Ray Stuart, Woodbridge Police Department, Paul Kuriakose, Board of Finance, John McFarland, AMR Lead Operations Supervisor, and Annette Carofano, Clerk to the EMS Commission.

Unable to attend: Dr. Oliver Hulland, and Tim Craven, Operations Manager for AMR

Roy Ivins called the meeting to order at 7:01P.M.

The minutes from November 4, 2019 were reviewed. Dr. Davidson made the **MOTION** to **ACCEPT** the minutes and Dr. Cherry **SECONDED**. The vote was **UNANIMOUS**.

The Commission reviewed the Key Performance Reports from November, December 2019, and January 2020.

In November 2019, the paramedic priority 1 was at 100% and priority 2 was at 100%. Transport for priority 1 was 92% and priority 2 was 86%.

In December 2019, the paramedic priority 1 was 100% and priority 2 was 100%. Transport for priority 1 was 90% and priority 2 was 86%.

In January 2020, the paramedic priority 1 was at 100% and priority 2 was at 100%. Transport for priority 1 was 94% and priority 2 was at 94%.

John McFarland explained to the Commission that they will be getting further detail on the key performance reports on occurrences that are below standards.

Roy Ivins asked John McFarland if he can send the key performance reports on a monthly basis rather than all at once before the meeting. John McFarland agreed.

Dr. Cherry made the **MOTION** to **ACCEPT** the AMR Reports for November, December 2019, and January 2020 and Dr. Davidson **SECONDED**. The vote was **UNANIMOUS**.

Deputy Chief Stuart reviewed the police report of the shared calls between the medic and the fire department.

A discussion took place regarding Bethany calls with Medic 54.

The next EMS Commission meeting is scheduled for Monday, May 4, 2020 at 7:00 P.M. in the DPW Complex Conference Room.

Roy Ivins excused John McFarland at 7:36 P.M.

The Commission voted to go into Executive Session at 7:36 P.M. The vote was **UNANIMOUS**. Roy Ivins asked Deputy Chief Ray Stuart, Paul Kuriakose, and Annette Carofano to stay.

At 8:06 P.M. the EMS Commission left executive session. No motions were made or votes were taken in executive session.

Town of Woodbridge EMS Commission
Monday, February 3, 2020 Draft

Dr. Davidson made the **MOTION** to adjourn the meeting. Dr. Cherry **SECONDED**.
The vote was **UNANIMOUS**. The meeting **ADJOURNED** at 8:06 P.M.

Respectfully Submitted

Annette Carofano
Clerk to the EMS Commission