

# Woodbridge Human Services Commission

## Minutes of February 2, 2026, Meeting

In-person, Woodbridge Center-Lounge

7:00 p.m.

**Members Present:** C. Austin, Chair, J. Ciarleglio, V. Livesay, A. Holzman, L.F. Miller (by phone), E. Scanlon, D. Brander Barbieri

**Staff present:** J. Glicksman, Human Services, Director K. Moriarty, Woodbridge Center Director, N. Pfund, Youth Services Director

**Absent:** A. Sanchez-Cohen

Meeting called to order at 7:02 p.m. by C. Austin, Chair

- I. **Public Comment**  
Although publicly noticed, no members of the public were in attendance.
- II. **Welcome to new member:** Debbie Brander Barbieri, acceptance of resignation of B. Patrick Madden. Chair recognized J. Ciarleglio for her 25 years of service on the Commission.
- III. **Minutes of January 5, 2026, meeting**  
C. Austin made a motion to accept the minutes of the January 5, 2026, meeting. J. Ciarleglio seconded the motion. Motion approved by all members present. (D. Brander Barberi abstained.)
- IV. **Additions to Agenda**-No additions to the agenda.
- V. **FY27 Operating Budget, Capital Budget review**  
E. Scanlon attended the presentation before the Board of Selectman, along with J. Glicksman, K. Moriarty and C. Austin. The Boards of Selectmen and Finance asked many questions. Human Services' proposed budget represents a 1.8% increase over last year's budget. Dehumidification remediation project will be considered by the BOS in April.
- VI. **Youth Services**  
N. Pfund presented the January 2026 Youth Services ("YS") report, which is on file in the Human Services office.
  - Programming
    - Paint Party – Moved from January 13, 2026, to February 10, 2026 at 3:25pm-5:00pm. Picasso Parties is bringing supplies. Ten families have registered.
    - Vaping Prevention – Trying to re-schedule for February due to snowstorm.
    - Volunteers for Food Sorting – A few parents and their children have volunteered to work in the food pantry once a month.
    - Job Bank – More requests were made for snow shoveling. More short-term requests for cleaning and dishwashing are more difficult to fill due to expectations of student schedules.

- Attendance Review Board - N. Pfund participated in the Amity Attendance Review Board for two students.
- Babysitter Training – Being scheduled for mid-April. Anna Maria Mauhs will be the instructor. Location and fee to be announced.
- Home Alone – Will be scheduled in March.
- Youth Evening Program – 6<sup>th</sup> Grade Meet & Greet is being planned for a party at the Amity Middle School.
- Grant update
  - Youth Services was approved for amounts in December, but allotments have been changed. Some grant amounts were also reduced.
  - Quarterly data was submitted today. Youth Services will be receiving instructions regarding the new Data App.

C. Austin made a motion to accept the January 2026 Youth Services report. V. Livesay seconded. Motion approved by all members present.

## **VII. The Woodbridge Center**

K. Moriarty presented the January 2026 Woodbridge Center report, which is on file in the Human Services office.

- Programming
  - Many cancellations due to the weather and illness.
  - Craft workshops offered by Milford Health & Rehabilitation
  - Beginner Mahjong – Offered in January and will continue as a weekly drop in offering going forward.
  - Canasta 4-week sessions – January and February sessions are full.
  - AARP Smart Driver class – Offered on January 14, 2026 at no cost through a CT DOT grant.
  - American Red Cross and Yale New Haven Health offered first of three 2026 Hands Only CPR courses on January 21, 2026. Fourteen people registered and 7 attended.
  - Lunar Valentine Luncheon (February) – 50 people have registered
  - Mardi Gras Luncheon (February) – 40 people have registered.
  - Lunch & Learn: Precocious Parrots – Facts Behind the Feathers will be offered on February 5, 2026.
  - Lunch & Learn: ABC of Legacy Letters- February 26, 2026
  - Monthly Attendance: 817
- Center Culinary offerings
  - The department is looking into restructuring the culinary offerings at The Center. One possibility is hiring an in-house chef who would prepare hot meals for lunch programs two days per week, and other culinary item as needed (such as frozen meals).
- Grant information
  - 5310 Grant: The department will be applying for funding for a larger van in the next 5310 grant cycle. The submission deadline is March 31, 2026.
  - Older Americans Act (OAA) Title III grant – Requested and was preliminarily approved to proceed with the grant application for funding in the amount of

\$4,250 grant to purchase 11 keyboards for instructional keyboard lessons and implementation of a choral group (sheet music and a choral director).

C. Austin made a motion to accept the January 2026 Woodbridge Center report. A. Holzman seconded. Motion was approved by all members present.

## **VII. Human Services**

Jeanette Glicksman presented the January 2026 Human Services report, which is on file in the Human Services office.

- Programs: Blood Drive, VITA, Wear Red Day, Vaccine Clinic
  - VITA (Volunteer Income Tax Assistance) starts tomorrow with 8 appointments scheduled for the first day. Returns must be simple. Assistance is available to those earning less than \$60,000 annually, persons with disabilities, seniors and those with limited English proficiency
  - Blood Drive – Held on January 30, 2026. There were 29 total donations out of 32 appointments
  - Vaccine Clinic – To be held in the Center Lounge on February 6. Appointments are required.
  - Wear Red Day – Scheduled for February 6 to raise awareness of cardiovascular health
  - Food Pantry – HS applied for and was granted a United Way of Greater New Haven’s Neighbors United Campaign grant in the amount of \$2,000.
  - Earth Day – To be held on April 25, 2026. HS was asked to coordinate the tag sale again this year. E. Scanlon and C. Austin kindly agreed to volunteer for this event.
- Personnel
  - Woodbridge Center Driver position – Candidate has been found. V. Livesay made a motion to approve Edward Colavolpe as part-time river for the Senior Transportation Program at \$18.50 per hour contingent on the receipt of appropriate references and his updated endorsement. J. Ciarleglio seconded the motion. The motion was approved unanimously.
  - Woodbridge Center Assistant – C. Austin made a motion to change the title of “Woodbridge Center Assistant” to “Woodbridge Center Communications Coordinator.” E. Scanlon seconded. All members approved.
- Facility
  - Woodbridge Center Recreation room update: Two Child Care Center rooms will be remediated (asbestos removal). One room will be public-facing, and the second room will serve as the expanded food pantry and the medical loan closet.
  - Opioid Prevention Programming – Two programs: Hidden in Plain Sight and Narcan training have already been offered. We are waiting to hear if we receive a grant in the amount of \$5,000 from the CT State Opioid Response Initiative to be used for additional programming. Future programming includes a ‘Lunch & Learn’ with Amity Pharmacy on medication management and safe medication storage techniques and a prevention-themed poster contest for AMSB and ARHS students.

C. Austin made a motion to accept the January 2026 Human Services report. A. Holzman seconded. Motion approved by all members present.

**VIII. Commission Chair**

- Election Commission Vice Chair – C. Austin made a motion to nominate E. Scanlon as the Vice Chair. J. Ciarleglio seconded. All members present approved.
- Community Services Department update – It does not look like the merger between Human Services and the Recreation department will take place this year. J. Glickman indicated there is a hiring freeze and therefore it will be difficult to find a replacement once N. Pfund retires in the next few months.

**IX. Old Business / New Business**

- Next meeting – March 2, 2026

**X. Adjournment**

C. Austing made a motion to adjourn the meeting at 8:08 p.m. J. Ciarleglio seconded. The motion was approved by acclamation.

Submitted by:

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Human Services Commission

Accepted and approved this Day of , 2026.