

# WOODBIDGE RECREATION DEPARTMENT

John Adamovich – Recreation Director

11 Meetinghouse Lane  
Woodbridge, CT 06525  
203-389-3446

## RECREATION COMMISSION APPROVED MEETING MINUTES Monday, January 27, 2020

### PRESENT:

Commission Members present: William DeRosa, Michael Helfenbein, Smith Mowry, and Andrea Weinstein

Staff: John Adamovich, Recreation Director, Christopher Bahner, Assistant Pool Director, and David A Cohen, Recreation Senior Supervisor

Recorder: Jim Franco

Public: Kim Hynes

1) Meeting called to order at 7:03 pm

2) Public Comments: none

3) Minutes: **Michael Helfenbein made a motion to approve the minutes from Monday, December 19, 2019. Smith Mowry seconded the motion. Page 1 section 5, should say Doug Fortune, Steve Cahoon, and Dave Smith, have a combined total of 80 years of service to the Department. With that change, all voted in favor.**

4) Liaison report: A) Board of Selectmen liaison Mica Cardozo and Board of Finance Liaison Ellen Scalettar could not attend.

5) Chairman's Report/Vice Chairman's report: Andrea discussed an email exchange that she had with Tony Genovese in regards to the fitness center. The fitness center would occupy only one bay in the new plan at the Old Firehouse, as opposed to two bays that was in the original plan. She questioned John as to which if all the equipment would fit. Fitness Room Supervisors John Vecchio and Rob Kenyon are working on a floor plan for the room. John believes 90% of the equipment would fit. We would be getting Bay 3, which is along the Center Rd side. Bay 3 would be less space than the two classrooms that the fitness room currently occupies. When the move does occur, the Commission would like to see a sign put on the building.

6) Pool: Christopher reports that the pool is doing fine with no issues. Swim lessons are doing well. During the swim lessons he or Anthony Beradesca has substituted in Theresa's absence. The School has placed some curtains in the boys locker room to create some private changing areas. There is no overlap in during the Learn to Swim program, and the Recreation Department's swim time. The Commission inquired about the private lessons. Jim mentioned that he has a blurb in the next Town Newsletter regarding the private lessons program. Christopher added that they are still looking for a swim instructor for the adult lessons. The Commission would like to see swim lesson fliers be passed out at the gymnastics classes.

7) Personnel: Gabriel Morin and Maya Piorek have applied for sports leaders. Both have passed their background checks and sex offender check. They will make \$11.00

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per hour. **Michael Helfenbein made a motion to approve the candidates for sports leaders. Andrea Weinstein seconded the motion. All voted in favor.**

## 8) Director's Report:

A) Fitness Center: John mentioned that the Fitness Center was inspected by the Town's insurance company. The spacing issue has been taken care of.

B) Outdoor Facilities: Closed for the season

C) Tennis Courts: The nets are still up on the Beecher Tennis Courts. The Center Road courts are closed. The new ice rink is on two of the courts.

D) Programs and Sports: After School programs are going great, with over 250 in the program. Little Scientist and gymnastics highlight some of the programs with exceptional numbers. Andrea would like to see Cross Country Skiing promoted for an activity at the Walking Trail.

E) Financial Report : The current expenses are at \$295,862.63 51.8% Last year at this time, we were \$318,675.22 55.0%. Expenses are down are 3.2 %. John explains that if there not as many students in a program, we bring in less workers. Current income is \$92,983.78 38.5%. Income at this time last year was \$106,615.31 40.7%. Jim explains that this session it appears that the revolving account programs, such as Little Scientist and Running Club, are doing better than the general fund programs.

9) Skating Rink: The skating rink was open 5 days so far. John said we have been getting 20 skaters each time that it has been open. He added that Sean Rowland has made a Zamboni out of PVC piping for the rink. Jim mentioned that the article went out in the Woodbridge News, it will be in the next Town Newsletter, and an email blast has gone out. A flier will go out with the schedule, highlighting the nights that lighting will be provided. John will be present at the nights that lighting is provided. Thursday, February 13<sup>th</sup> will be added to the schedule as a lit night because that evening will be part of the School's February break. Michael explains his concern with hockey players versus skaters. John explains that skating takes preference, then comes hockey.

10) Policies and Procedures: none

**11) Correspondence- A) Field Requests.** Jim was asked if the field requests were the same, and if there were any conflicts. He explained that the only conflict was that Everson Soccer wanted the West River field at 12:00 on Sundays, but Beth-Wood Baseball has the fields until 1:00 pm. So, he mentioned that from 1:30 pm on West River, would be available for Everson Soccer. Jim explained that Everson does pay for the fields. In fact, he pays for two fields, because while soccer is being played, two baseball fields cannot be used. **Pending the 1:30 pm starting time for Everson Soccer, Andrea Weinstein made a motion to approve the Spring 2020 field requests. Michael Helfenbein seconded the motion. All voted in favor.** B) Copies of the thank you letter to Chester Sharp and to the Camp Hero Sponsors were in the packet.

12) Other Business: John explains that the budget presentation to the Board of Selectmen/Board of Finance will be Tuesday, January 28<sup>th</sup> at 7 pm. The budget went up

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\$40,000. \$35,000 of which is minimum wage increases. \$2,000 is increase in union salary mandatory increase. He increased the anticipated income by \$20,000 to help offset the rise in cost from the mandatory salary increase.

13) Andrea Weinstein **made a motion to adjourn. Michael Helfenbein seconded the motion. All voted in favor. Meeting adjourned at 8:01 pm.**

Respectively Submitted,

Jim Franco  
Office Manager