

Woodbridge Library Commission Minutes
January 13, 2020
Friends Meeting Room
6:30 pm

Members Present: Jeanette Glicksman (Chairman), Renee Bevacqua-Bollier, Emily Sharp, Jim Moriarty, Judi Young, Andi Doucette, Tina Brogadir and Tom Shernow

Members Absent: Ellen Spark

Also Present: Eric Werthmann, Library Director and Sandy Stein, Board of Selectman

I. Call to Order at 6:31

II. Additions to the Agenda – None

III. Public Comment and Liaison Report-

- a) Friends of the Library – Had a successful Holiday book sale in December.
- b) Board of Finance – N/A
- c) Board of Selectman – Sandy Stein discussed the January 8th BOS meeting. Three ordinances were passed. 1) Blight Ordinance, 2) Stormwater regulations and 3) Agriculture Commission were established.

The BOS presented suggestions to the Architect who is working with the renovation of the old firehouse. The BOS suggested Community uses include:

Fitness use, Storage of antique firetruck, community gathering space and hosting the Amity Transition program that is currently located at Albertus Magnus college.

IV Approval of Minutes

From December 9, 2019 Commission meeting – Jim Moriarty moved and seconded by Andi Doucette. The motion passed 4-0-4. Abstentions: Tina Brogadir, Renee Bollier, Emily Sharp & Judi Young.

V. Committee Reports:

a) Budget and Finance

Emily Sharp moved to approve the Operating and “405 Funds” financial reports. Seconded by Judi Young. The motion passed unanimously 8-0.

The commission reviewed and discussed the proposed 2020-2021 Operating Budget. Jeanette Glicksman moved and Andi Doucette seconded to move to “Old Business-automatic renewals of library materials. The motion passed unanimously, 8-0. See VIII-b below.

Emily Sharp moved to accept the FY 21 Operating budget as presented by Library Director Eric Werthmann. Judi Young seconded the motion. The motion passed unanimously, 8-0.

b) Policy and Personnel – N/A

c) Property and Maintenance N/A

VI. Director's Report and Goals Update:

Amnesty Week (the last week of December) went well and resulted in the return of many books.

VII. New Business –

- a.** Lighting improvement in parking lots. L.D. Eric will contact the Town’s Building Maintenance department.
- b.** Discussed possibility of Summer Saturday hours- L.D. has initiated discussions with the staff. This subject will be revisited at the February Commission meeting.
- c.** Petitions at the Library. A request was made recently to post a petition. The Library does not have a procedure in place for petitions. L.D. Eric will communicate with the Town’s attorney to receive guidance with this.

VIII Old Business –

- a.** Web design project. Project is nearing completion. We will receive an update at February’s Commission meeting.
- b.** Consideration of automatic renewals of library materials.
Jim Moriarty moved to accept the Courtesy Renewal procedures consistent with the L.I.O.N. standards. Emily Sharp seconded. The motion passed unanimously, 8-0.

IX. Executive Session – N/A

X. Items for February 10, 2020 meeting- Friends Meeting Room 6:30 P.M.

- a. Discuss possibility of remaining open on Saturdays in the summer
- b. Website development
- c. Update of Operating Budget presentation
- d. Lighting
- e. Procedure for Petitions

XI. Adjournment

Moved to adjourn by Renee Bollier and seconded by Andi Doucette. Unanimously approved 8-0.

Adjourned at 7:53 pm

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary