

Woodbridge Library Commission Minutes
January 11, 2021
Via Tele-Conference 6:30

Members Present: Jeanette Glicksman (Chair), Tina Brogadir, Andi Doucette, Renee Bevacqua-Bollier, Jim Moriarty, & Tom Shernow

Members Absent: Judi Young, Ellen Spark & Emily Sharp

Also Present: Eric Werthmann, Library Director (LD), Sandy Stein, Board of Selectman and Susan Jacobs, Board of Finance.

1. Call to Order at 6:35 by Jeanette Glicksman

2. Additions to the Agenda – None

3. Public Comment and Liaison Report-

- a) Friends of the Library – Eric Werthmann (LD) informed us that The Friends: Report that their “Bookstore on Carts” sales have been strong. Their annual appeal mailing has received strong response with donations still being received.
- b) Board of Finance – Susan Jacobs told us that the BOF is working on the FY2022 Operating Budget requests. She said how impressed she is with how the departments have handled their finances during this difficult period.
- c) Board of Selectman – Sandy Stein told us that The Planning & Zoning Commission (TPZ) is working on ongoing applications. One is for an active adult community to be located on Bradley Road and Litchfield Turnpike and New England Brewing has applied to have a new location north of the active adult community location.

The TPZ also has received an application amend the zoning regulations to allow multi-family, affordable housing on a site currently zoned for single family housing.

- d) Public comment – N/A

4. Approval of Minutes

From December 14, 2020 Commission meeting – Renee Bollier moved to accept the minutes and seconded by Andi Doucette. The motion passed 5-0 with one abstention; Jim Moriarty.

5. Committees –

- a. Budget & Finance – Munis and 405 Reports- The Commission members received December financial reports, Tom Shernow moved to accept both reports. Tina Brogadir seconded, and the motion passed 6-0.

Operating Budget FY 22 – LD had sent Commission members the proposed budget for FY 22. LD read the Letter of Transmittal that presents a narrative review of the FY 22 budget proposal. The proposed request is for a 1.4% increase from our original, pre-pandemic FY 2021 budget, which is entirely due to higher salary costs, mostly due to the negotiated 2.5% salary increase that begins July 1, 2021. The August 1, 2021 minimum wage increase from \$12 to \$13 per hour is another reason for the increase.

Tina Brogadir moved to accept the Budget as proposed and Andi Doucette seconded. The motion passed unanimously, 6-0.

- b. Policy & Personnel – Head of Children’s Services vacancy.
Judy Rabin, our long-time Head of Children’s Services retired December 31st. Two of our remaining Children’s employees have kindly agreed to pick up extra duties for now. We expect to start a replacement search in February.

L.D. Eric suggested that we endorse an additional pay increase for these two employees during this transition period. Renee Bollier made this motion and Andi Doucette seconded. The motion passed unanimously, 6-0.

- c. Property Maintenance – N/A

6. Directors report – Information has been covered elsewhere in the minutes.

7. New Business – N/A

8. Old Business -

- a. Park and Pickup is located in the Library Meeting room and is only accessible through the Meeting Room exterior side door.

9. Executive Session – N /A

10. Items for February 8, 2021 Meeting – 6:30 P.M.

- a. Any feedback received from Budget Presentation to the joint boards of Selectman and Finance.

11. Adjournment

Moved to adjourn by Renee Bollier and seconded by Tina Brogadir. Unanimously approved 6-0. Adjourned at 7:20 P.M.

Respectfully submitted,

Tom Shernow, Woodbridge Library Commission Secretary