

**TOWN OF WOODBRIDGE**  
**Board of Fire Commissioners Special Meeting**  
**DRAFT Minutes of Meeting**  
January 5, 2026

Present: *Chair Karen Baldwin Kravetz, Vice Chair Stephanie Ciarleglio, Secretary Pasquale Izzo, Commissioner Richard LoRicco, Chief Sean Rowland, Assistant Chief Ted Pocwierz, Association Liaison Nate Case, Tina O'Connor*

Absent and Excused: *Commissioner Nick Valsamis, Fire Marshal Joseph Cappucci*

Also in attendance: *Beth Heller, Jim Kaoud*

**Call to Order**

With a quorum (4 Commissioners present), Chair Karen Baldwin Kravetz convened the meeting at 6:07 p.m.

**Public Comment**

None.

**Review Current Financial Statements**

Chief Rowland discussed the current financials.

Several trucks are going out for yearly PM (preventative maintenance). The Tower went out today to Tracy's garage in Derby as it has a significant hydraulic leak. We do not have an estimate for service and will need to go back to the Town to get more money. We are still waiting on the insurance company regarding the claim on Rescue 1.

Discussion followed.

**Fire Chief's Report – Fire Chief Rowland**

We had a great turnout last month for Santa and Mrs. Claus at the Firehouse. We visited over 100 kids in the neighborhood when Santa went out for needy families. We also dropped off a lot of toys that were donated by residents to the Toy closet at YNNH on New Years' Eve.

Chief presented a Powerpoint presentation of the FY27 Capital and Operating budget. Handouts of the budget were given to the BOFC as well as a memo indicating what would be required to reduce the budget to a zero increase. Chief continued to discuss increased costs in various line items such as building maintenance, repair & maintenance testing, medical expenses, gear replacement, professional development training and technical. These line items were adjusted as vendors informed us of proposed rate increases and negotiated town contracts. Chief discussed the line items which are shared by the FD and other Town departments, ie. PD and PW (radio, hydrants, S2). He reviewed every line item and a description of each. Chief also displayed a Powerpoint presentation of an aerial truck which is readily available to purchase at a discounted amount and would be immediately available instead of 3-4 year lagtime. A presentation will be given to BOS on January 6.

Discussion followed.

**Motion to approve FY27 Operating Budget (\$1,320,618.80) as presented**

Chair BALDWIN KRAVETZ requested a Motion to approve the FY27 Operating Budget (\$1,320,618.80) to the BOS/BOF as presented

Commissioner LoRicco made the motion.

Commissioner Ciarleglio seconded.  
No further discussion.  
Motion passed unanimously.

**Motion to approve FY27 Capital Budget (\$936,637) to the BOS/BOF as presented**

Chair BALDWIN KRAVETZ requested a Motion to approve the FY27 Capital Budget Motion (\$936,637) to the BOS/BOF as presented.  
Commissioner LoRicco made the motion.  
Commissioner Izzo seconded.  
No further discussion.  
Motion passed unanimously.

**Motion to recommend the purchase of the proposed aerial truck for \$1.9 million to the BOS/BOF as presented**

Chair BALDWIN KRAVETZ requested a Motion to recommend the purchase of the proposed aerial truck for \$1.9 million to the BOS/BOF as presented.  
Commissioner Izzo made the motion.  
Commissioner Ciarleglio seconded.  
No further discussion.  
Motion passed unanimously.

**Approval of CY26 BOFC Meeting Dates**

Chair BALDWIN KRAVETZ requested a motion to approve the CY26 BOFC Meeting Dates  
Commissioner Ciarleglio made the motion.  
Commissioner Izzo seconded.  
No Discussion.  
Motion passed unanimously.

**Next Meeting Date**

January 21<sup>st</sup> in person at the FH.

**Adjournment**

Chair BALDWIN KRAVETZ requested a motion to adjourn the meeting at 8:05 p.m.  
Commissioner Ciarleglio made the motion. Commissioner Izzo seconded.  
Abstentions: Valsamis  
Motion passed unanimously.

MEETING ADJOURNED at 8:05pm

Respectfully submitted,

Tina O'Connor Clerk  
Board of Fire Commissioners

Pasquale Izzo  
Secretary

## **BOFC: Motions Approved at BOFC meeting on January 5, 2026**

### **Motion to approve FY27 Operating Budget (\$1,320,618.80) as presented**

Chair BALDWIN KRAVETZ requested a Motion to approve the FY27 Operating Budget (\$1,320,618.80) to the BOS/BOF as presented.

Commissioner LoRicco made the motion.

Commissioner Ciarleglio seconded.

No further discussion.

Motion passed unanimously.

### **Motion to approve FY27 Capital Budget (\$936,637) to the BOS/BOF as presented**

Chair BALDWIN KRAVETZ requested a Motion to approve the FY27 Capital Budget Motion (\$936,637) to the BOS/BOF as presented.

Commissioner LoRicco made the motion.

Commissioner Izzo seconded.

No further discussion.

Motion passed unanimously.

### **Motion to recommend the purchase of the proposed aerial truck for \$1.9 million to the BOS/BOF as presented**

Chair BALDWIN KRAVETZ requested a Motion to recommend the purchase of the proposed aerial truck for \$1.9 million to the BOS/BOF as presented.

Commissioner Izzo made the motion.

Commissioner Ciarleglio seconded.

No further discussion.

Motion passed unanimously.

### **Approval of CY26 BOFC Meeting Dates**

Chair BALDWIN KRAVETZ requested a motion to approve the CY26 BOFC Meeting Dates

Commissioner Ciarleglio made the motion.

Commissioner Izzo seconded.

No Discussion.

Motion passed unanimously.

### **Adjournment**

Chair BALDWIN KRAVETZ requested a motion to adjourn the meeting at 8:05pm

Commissioner Ciarleglio made the motion. Commissioner Izzo seconded.

Abstentions: Valsamis

Motion passed unanimously.

MEETING ADJOURNED at 8:05 p.m.