

Woodbridge Human Services Commission

Minutes of January 5, 2026, Meeting

In-person, Woodbridge Center-Lounge

7:00 p.m.

Members Present: C. Austin, Chair, J. Ciarleglio, V. Livesay, B.P. Madden, A. Holzman (via telephone), L.F. Miller, E. Scanlon

Staff present: J. Glicksman, Human Services, Director K. Moriarty, Woodbridge Center Director, N. Pfund, Youth Services Director

Absent: J. Clarke-Lofters

Meeting called to order at 7:01 p.m. by C. Austin, Chair

I. Public Comment

Although publicly noticed, no members of the public were in attendance. J. Glicksman read several letters expressing gratitude to the department for the holiday baskets, as well as for the staff's assistance and generosity throughout the year.

II. Minutes of December 1, 2025, meeting

C. Austin made a motion to accept the minutes of the December 1, 2025, meeting. L.F. Miller seconded the motion. Motion approved by Austin, Ciarleglio, Madden, Holzman, Miller and Scanlon. V. Livesay and A. Sanchez-Cohen abstained.

III. Additions to Agenda- None.

IV. FY27 Operating Budget, Capital Budget review

Summary of the Five Capital Budget Requests:

(a) Dehumidification of Center: J. Glicksman informed the Commission that the department will be seeking funding in the amount of \$20,000 to address the humidity problem in the Center. It was requested in the previous year but was deferred to be completed with contingency funds. The Town will need to hire someone to design and build a dehumidification system.

(b) Remediation of former Child Care Classroom: Request to remediate Child Care Center was approved in 2024 in the amount of \$20,000 but stalled due to the discovery of asbestos. Those funds are currently slated to remediate one classroom in 2026. Human Services is now requesting an additional \$20,000 in FY27 to remediate asbestos in a second classroom. The classroom space will be used for the expansion of the Medical Loan Closet and the Food Pantry.

(c) Accessible vehicle- CT DOT/ Federal 5310 Grant for the Transportation Program: The Woodbridge Center needs a larger capacity vehicle to accommodate larger numbers of participants in The Center's monthly trip programs and seeks funding in the amount of \$17,000 for the grant match on the \$85,000 vehicle.

- (d) Replacement of the Center kitchen refrigerator: The current refrigerator is 9 years old and cost \$2,000 in repairs this year. The repair company stated that it is past its useful life. The department seeks funding in the amount of \$6,800 to purchase a new commercial-grade refrigerator.
- (e) Center Building Courtyard Improvement: This project would provide an upgrade and general use of a beautiful asset to the Town Center. The project includes leveling the ground for ADA access and the addition of tables, benches, and an awning as well as tree pruning for safety. The department seeks funding in the amount of \$30,000.

B.P. Madden made a motion to accept the FY27 Capital Budget, C. Austin seconded. Motion was approved by all members present.

J. Glicksman reviewed the proposed FY27 Operating Budget, explaining each line-item request. The proposed budget represents a 1.4% increase over last year's budget. C. Austin made a motion to accept the FY27 Operating Budget, V. Livesay seconded. Motion was approved by all members present.

J. Glicksman gave a brief update on the plans to merge Human Services with Recreation Department to create a new Community Services Department.

V. Youth Services

N. Pfund presented the December 2025 Youth Services ("YS") report, which is on file in the Human Services office.

- Programming
 - Shop with a Cop: Five applications for this program were approved. A total of \$750 in gift cards were provided by the Reach Foundation.
 - Toys 4 Kids: Toys were collected in the Woodbridge Town Library for local families. Total value of the toys collected was estimated to be \$1,229.
 - Santa Toys – Fire Department provided toys for 40 children.
 - Arti Dixon Toy Donations: Toys delivered to Youth Services were valued at \$1,067.
 - Amity Middle School Bethany (AMSB) Collection: Several boxes of food were collected by the AMSB Student Council and donated to Woodbridge Human Services.
 - We Care Bags for New Reach: Toiletries and household items, valued at approximately \$893, were delivered to New Reach, Inc.
 - Holiday Cookie Decorating: The program was postponed to December 18th and two students attended (4 registered students cancelled due to illness).
 - Paint Party: Scheduled for January 13, 2026, at Beecher Road School for Grades 3-6. Cost of attending is \$15.
 - Vaping Prevention: This educational program offered by Tricia Dahl is scheduled for January 27th at AMSB.
 - Volunteers for Food Sorting: Some residents have offered to sort food on a regular basis to maintain the food pantry.
- Grant update- New DCF grant allotments for FY26 are as follows:
 - Youth Service Bureau Base Grant \$14,103
 - YSB Enhancement Grant \$3,025.89

- YSB Supplement \$8,056.99
- TOTAL: \$25,185.88
- DCF has been contacted to explain a reduction in the Enhancement Grant used to fund the After-School Guided Study program at Beecher Road School. A budget revision to utilize the Supplemental Grant may be requested.

C. Austin made a motion to accept the December 2025 Youth Services report, J. Ciarleglio seconded. Motion approved by all members present.

VI. The Woodbridge Center

K. Moriarty presented the December 2025 Woodbridge Center report, which is on file in the Human Services office.

- Programming
 - Holiday Centerpiece Workshop: 28 participants
 - Beginner Mahjong and Canasta: Will be offered by volunteers in January.
 - American Red Cross and Yale NH Health Hands Only CPR course: To be offered on January 21, 2026.
 - Chair Yoga Plus: A full 10-week session will begin in January.
 - Holiday Luncheon – Sponsored by Woodbridge Rotary Club – 92 attendees.
 - Winter Luncheon – Sponsored by Hearts at Home of Woodbridge and catered by Lasses Restaurant to be offered in January.
 - Lunch and Learn: Brain Fitness – 43 attendees
 - Bingo: Scheduled for January 13, 2026, and sponsored by Charter Senior Living.
- K. Moriarty compared 2024 and 2025 membership and Pickleball dues collected and reported on monthly attendance for the months of October through December 2025.

C. Austin made a motion to accept the December 2025 Woodbridge Center report. A. Sanchez-Cohen seconded. Motion was approved by all members present.

VII. Human Services

J. Glicksman presented the December 2025 Human Services report, which is on file in the Human Services office.

- Personnel: Woodbridge Center Driver Position is open again. The prior candidate did not work out.
- Programs:
 - Holiday Basket program: The department assisted 49 families this year, up from 42 last year.
 - Food Pantry – Donations were extremely generous this year. J. Glicksman has trained 4 new volunteers.
 - VITA (Volunteer Income Tax Assistance) – The Town will have three volunteers this year. The program will begin on February 3 and continue for 10 weeks.
 - Woodbridge Center Recreation Room update – Fuss and O’Neil reports have been completed and received. The Town expects Haspros to begin remediation soon.
 - Energy Assistance Program – It is not yet known what the crisis benefit will be this year.

- Blood Drive – Department will sponsor a Blood Drive on January 30, 2026, in the Center Gym from 8:30 a.m.-1:30 p.m.
- Vaccine Clinic – February 6, 2026, from 12-2 p.m.
- Opioid Prevention Programming – Hidden in Plain Sight on Jan 22 and Naxolone Training on February 3, 2026.

C. Austin made a motion to accept the December 2025 Human Services report. E. Scanlon seconded. Motion approved by all members present.

VIII. Commission Chair

- Community Services Department update

IX. Old Business / New Business

C. Austin shared the recommendations emailed to her by V. Livesay from a town resident concerning aging in place educational/programming suggestions and topics for Youth educational programs that focus on the dangers of AI chatbots, Internet, and social media. The staff addressed each of these items.

- Next meeting – February 2, 2026

X. Adjournment

C. Austin made a motion to adjourn the meeting at 8:23 p.m. A. Sanchez-Cohen seconded. The motion was approved by acclamation.

Submitted by:

Human Services Commission

Accepted and approved this Day of , 2026.