POLICY AND PERSONNEL COMMITTEE MINUTES

WOODBRIDGE LIBRARY COMMISSION

January 5, 2024

By Zoom

In Attendance: Thanh Huntington, A.J. Cappiello, Ellie Sheehy, Eric Werthman, Library Director, Tom Shemow, Commission Chair

Meeting was called to order at 5:08 p.m. by Committee Chair Chairman Thanh Huntington.

Purpose of meeting – to discuss changes to the Library Commission By-Laws due to the change of the date of the Woodbridge Municipal Election from May to November. These changes would apply to Article II, Section 2, and to Article IV Section 5

Chairman Huntington led a discussion reviewing and suggesting changes to the current Woodbridge Library Commission By-Laws as follows:

Article II Section 2 shall read:

All officers will be elected by the Commission at the February meeting after the municipal election. The Nominating Committee (see article IV, paragraph 6) shall have presented a slate of officers for consideration by the members of the Commission. Additional nominations may be made from the floor. If there is more than one candidate or any office, election for that office shall be by secret ballot.

Article IV Section 5 shall read:

An ad hoc Nomination Committee consisting of three Commission members, not currently serving as Commission officers, shall be appointed by the Chair at the December meeting after the municipal election. The Nominating Committee shall present a slate of officers at the January meeting for election by members of the Commission in February.

After discussion by the committee, the following motion was made:

1. A motion to approve the suggested changes to the current By-Laws was made by Ellie Sheehy and seconded by A.J. Cappiello. The vote to approve was unanimous.

Recommendations made by this committee will be presented to the full commission for approval at the next scheduled meeting.

There being no further business, a motion to adjourn was made by A.J. Cappiello, seconded by Ellie Sheehy and passed unanimously.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted, Ellie Sheehy