

TOWN OF WOODBRIDGE

HUMAN SERVICES DEPARTMENT



11 Meetinghouse Lane, Woodbridge, Connecticut 06525
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Woodbridge Human Services Commission

Minutes of the January 4, 2021

Conducted via Zoom: <https://youtu.be/MrB2XE5uDZw>

Members Present via Zoom Platform: J. Clarke-Lofters, S. Davidson, V. Livesay, A. Holzman, B.P. Madden, N. L. Atwood, J. Ciarleglio,

Liaisons: E. Scalettar, BOF Liaison, D. Rowland, BOS Liaison

Staff present: J. Glicksman, Human Services Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Director

Absent: M.L. Sabshin, J. Labieniec

Meeting called to order 7:03 p.m. by S. Davidson, Chair.

I. Public Comment

Although publicly noticed, no members of the public were in attendance.

II. Liaison Reports

- Board of Selectmen – D. Rowland indicated that the BOS are following the Orchard Road application that is currently being considered by the Planning and Zoning Commission. The Town signed a contract to install solar panels on the roof of the new Firehouse in an effort to produce electricity and reduce costs. Upcoming renovation projects being considered by the Town include the old Firehouse, the Senior Center and Beecher Road School.
- Board of Finance – E. Scalettar stated that the Town is in good shape financially and recognized the impact COVID-19 is having on programming.

III. Minutes of the December 7, 2020 Meeting

J. Ciarleglio made a motion to accept the minutes of the December 7, 2020 meeting, as amended by J. Glicksman. J. Clarke-Lofters seconded. All approved.

IV. Additions to the Agenda – No addition were made.

V. Human Services

J. Glicksman presented the December 2020 Human Services report, which is on file in the Human Services office.

- Operating Budget - J. Glicksman read a copy of the transmittal letter and highlighted the following items: Under Regional Services - QVHD is increasing \$0.25 per resident; increase in programs/publicity due to moving the PT exercise instructor from a different line; increase in general professional services to cover cost of 2 days per week senior luncheon program and frozen meal delivery program; decrease in repair and maintenance of vehicles due to removal of \$600 budgeted for previous Drug and Alcohol testing which is not required for 12 seat vehicles; decrease in equipment rental (copier); and decrease in gasoline for the transportation program.

V. Livesay motion to approve the Operating Budget. J. Ciarleglio seconded. All approved.

- COVID update -
J. Glickman highlighted the outreach and community support the department engaged in from March through December 2020 - Members of the Human Services department gave referrals, provided support and/or outreach to members of the community 11,478 times during this time period.

On Wednesday, January 6, 2021, J. Glicksman will be meeting with Betsy Yagla and a representative from QVHD to tour our location to determine if it can become a COVID-19 vaccine site.

- Holiday Basket update - Donors/volunteers gave baskets and gift cards to 46 families.
- New Senior Center Director/ job posting for Clerical Program Assistant - Kristy Moriarty began her tenure as Senior Center Director in December. Human Services will be posting for the Part-time Clerical Program Assistant position. J. Glicksman hopes to have a candidate to present to the commission at the March 2021 meeting.

P. Madden made a motion to accept the December 2020 Human Services report. N. Atwood seconded. All approved.

VI. Youth Services

N. Pfund presented the December 2020 Youth Services report, which is on file in the Human Services office.

- Programming -
 - Students created "We Care Bag" for the homeless - Each bag contained PPE, small gift cards, snacks, etc. The bags were delivered to New Reach in New Haven, Beth El Center, and the Columbus House.
 - Youth Services Submitted 4 requests for "Shop with a Cop" and 3 were approved. Woodbridge received a total of \$600 in Target gift cards.
 - Toys 4 Kids program - Interested families were required to apply online through TEAMS, Inc.
 - Fire Department ordered toys and Santa and Mrs. Claus visited 37 of kids in need
 - Donation of three large bags of toys from a local musician, Arti Dixson
 - Gratitude Baskets - Students will be forming virtual teams to create baskets to give to local schools and health care organizations - PPE, snacks, small gift cards
- BOWDAAC (Bethany, Orange and Woodbridge Drug and Alcohol Action Commission) update- The grant funds for last fiscal year have not been spent. Fortunately, the Town was

granted an extension to use the funds. Next year's grant application was completed and submitted. BOWDACC hopes to provide a Vaping education program in 2021 for students and parents.

A. Holzman made a motion to accept the December 2020 Youth Services report. J. Ciarleglio seconded. All approved.

VII. The Woodbridge Center

K. Moriarty presented the December 2020 Woodbridge Center Report, which is on file in the Human Services office.

- Programming update
 - December 10 drive through - food provided by Lasse's, sponsored by Rotary Club - 110 participants
 - Feb 2 - next drive thru - celebrating several holidays - servisoop and chocolates
 - Craft kits to represent the Chinese New Years
 - Get to the Point of Health - Zoom lectures/workshops - First lecture will be on Covid-19 vaccine. Future how to stay fit when encouraged to stay inside
 - Lori's exercise class continues on Channel 79
 - Jan-March 30/session
 - Mindfulness class - to resume in February
- CARES Act Grant

This is a non-competitive grant opportunity through the Federal CARES Act. Human Services has received approval to spend \$2,500 and for which it will then receive reimbursement from the CARES Act. The expenditure must be COVID-related. One idea is to create an online kiosk-type registration and payment system for Center programs.

J. Ciarleglio made a motion to accept the December 2020 Woodbridge Center report. V. Livesay seconded. All approved.

VIII. Old Business/New Business

IX. Next meeting – February 1, 2021

J. Clarke-Lofters made a motion to adjourn the meeting at 8:13 p.m. P. Madden seconded. All approved.

Submitted by:

Human Services Commission

Accepted and approved this 1st Day of February, 2021.