

Town of Woodbridge

Center Building Renovation Committee

Special Meeting

-Minutes-

June 7, 2024

A Special Meeting of the Center Building Renovation Committee took place in the Training Room at the Woodbridge Police Department on Friday, June 7, 2024, at 10:00 a.m.

Present for Committee:

Chairman Dwight Rowland, Chief Frank Cappiello, Jeanette Glicksman, Susan Davidson, David Vogel

Others: *Michelle Miller – Silver Petrucelli & Associates, Anthony Genovese – Finance Director, John Adamovich & Jon DeMayo – Rec Department*

Present for Staff: *Administrative Assistant Janice Innocenzi*

Approval of Minutes / Special Meeting – May 7, 2024:

The Committee voted unanimously (Cappiello/Vogel) to approve the minutes of the Special Meeting of the Center Building Renovation Committee held May 7, 2024.

Update of Center Gym (STEAP Grant) Project:

- **Project Update – Pelletier Construction -**

Chairman Rowland provided the following updates:

- Project target date is the end of September.
- No work was done this week, they are waiting for materials.
- The 20 year warranty on the roof was upgraded to 25 years; waiting for pricing.
- Hidden piping found in the gym needs to be removed; waiting for pricing.
- \$12,000 from the \$30,000 contingency was spent on hazardous asbestos removal.
- Michelle Miller will check on the preliminary electrical work, the pickleball court submittal; and the proper thickness (to code) for padding on the gym walls.

Center Building Renovation Project:

- **Review Presentation to the joint Woodbridge Boards of Selectmen and Finance -**

Chairman Rowland reported the following:

- Presentation was made to the Board of Selectmen and Board of Finance on May 16, 2024.
- They want us to recommend the next phase of the project.

- **Discussion of Phase II Options -**

- Phase II is the next option.
- We need to retain a construction manager to move forward and help with phasing and estimates.
- General discussion took place among the Committee including the cost of a new building, and demolishing just the Police Department.
- We need to prepare a plan for a presentation to the joint Boards of Selectmen and Finance in July.
- Michelle Miller will invite David Stein to the next Committee meeting.
- Chief Cappiello expressed his dissatisfaction that the much needed renovations of the Police facility, which operates 24/7, 365 days a year, has continually been pushed out further. In this plan, it is again scheduled for the final phase and needs to be moved up.

- **SP& A Invoice Dated 05/01/24 (Center Gym) -**

- Chairman Rowland asked the Committee's consideration to the approve May 1, 2024 invoice from Silver Petrucelli & Associates for \$300.

The Committee voted unanimously (Glicksman/Cappiello) to approve the SP&A invoice dated May 1, 2024.

Other Business:

- The regular Committee meeting scheduled for June 19, 2024 will be cancelled.
- A special meeting will be held on June 20, 2024 at 11:30 a.m. in the Police Department Training Room.

Adjournment

The Committee voted unanimously (Glicksman/Cappiello) to adjourn the Special Meeting of the Center Building Renovation Committee at 11:05 a.m.

Respectfully submitted,
Janice Innocenzi
Administrative Assistant

Town of Woodbridge
Center Building Renovation Committee
Special Meeting
-Motions-
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Update of Center Gym (STEAP Grant) Project:

- Project Update – Pelletier Construction

- There were no motions made, no votes taken.

Center Building Renovation Project:

The Committee voted unanimously (Glicksman/Cappiello) to approve the SP&A invoice dated May 1, 2024.

Other Business

- There were no motions made, no votes taken.

Adjournment

The Committee voted unanimously (Glicksman/Cappiello) to adjourn the Special Meeting of the Center Building Renovation Committee at 11:05 a.m.

Respectfully submitted,
Janice Innocenzi
Administrative Assistant