

# **Woodbridge Human Services Commission**

## **Minutes of the March 2, 2020 Meeting**

**Members Present:** J. Clarke-Lofters, S. Davidson, N. L. Atwood, J. Labieniec, M.L. Sabshin, B.P. Madden, V. Livesay, A. Holzman, B.P. Madden (at 7:43 p.m.)

**Staff present:** J. Glicksman, Woodbridge Center Director, N. Pfund, Youth Services Director, K. Moriarty, Woodbridge Center Assistant, D. Rowland, BOS Representative (at 7:24 p.m.)

**Absent:** T. Kenefick, BOF Representative, J. Ciarleglio

Meeting called to order at 7:01 p.m. by S. Davidson, Chair.

### **I. Public Comment**

Although publicly noticed, no members of the public were present.

### **II. Liaison Reports**

- Board of Selectmen - D. Rowland gave an update on the status of the Country Club. BOS voted to abandon negotiations due the parties' inability to agree on certain contract terms. D. Rowland also gave an update on the Darling House. He reported that the caretaker is permitted to farm the land, but cannot stay in the house after April 2020. An ad hoc committee is being created to work with the Historical Society in the future. The Town lost approximately \$40 million as a result of the new property assessments.
- Board of Finance – BOF Representative was absent.

### **III. Minutes of the February 3, 2020 Meeting**

M.L. Sabshin made motion to accept the minutes of the February 3, 2020 meeting. J. Clarke-Lofters seconded. All approved.

### **IV. Additions to the Agenda – No additions to the Agenda.**

### **V. Director of Human Services position**

- Search Committee update and recommendation: J. Clarke-Lofters presented the update. On Friday, the Search Committee submitted its recommendation to the BOS to appoint Jeanette Glicksman as Director of Human Services. Seven applications were received, but two withdrew.
- Staff exited the meeting room and the Commission discussed Search Committee's recommendation.

- Staff returned to the meeting room and M.L. Sabshin made a motion to endorse the recommendation of the Search Committee to hire Jeanette Glicksman as Director of Human Services. A. Holzman seconded. All approved. (D. Rowland joined the meeting and gave his liaison report.)

**VI. Youth Services**

Nancy Pfund presented the February 2020 Youth Services Report, which is on file in the Human Services office.

- Programming
  - Red Cross Babysitting Training – April 17, 2020 from 9:00 a.m. - 4:30 p.m. in the Town Library. Cost is \$60 for residents, \$65 for non-residents.
  - First Selectman’s Youth Award – Nominations are due on March 13, 2020.
  - Awareness/Diversity Week – Program will run at AMSB for a week in April. Goal is to instill awareness of people with needs and those of various cultures.
  - ADL Bystander to Ally Training – AMSB and Youth Services are planning ADL workshops for approximately 40 students. Program teaches students how to respond to bullying. (B.P. Madden joined the meeting.)
  - Afterschool Guided Study – This program is serving over 30 students at Beecher Road School, and is funded by the Enhancement Grant from the State. Youth Services is providing supplies for the program and a pizza party on the last day.
  - Mardi Gras Party – This event was held on Friday, February 21, 2020 at the Amity High School. Thirty-seven students from 3 towns attended. DJ played music and organized games. Raffle prizes included a drone (donated by the Woodbridge Police Union), a sports camera, and a wireless speaker. A student also won a gift card from Dip Top.
- Youth Evening Program Coordinator position update: Interviewed two people, hired one as a per diem and will continue with interviews.

V. Livesay made a motion to accept the February 2020 Youth Services report. N.L. Atwood seconded. All approved.

**VII. The Woodbridge Center**

J. Glicksman presented the February 2020 Woodbridge Center Report, which is on file in Human Services office.

- Area Agency on Aging Grant update – Applied on February 24, 2020 for an exercise management system (storage closet). The grant office offered \$2,500 instead of \$5,000, but was rejected because it was not enough. They counter-offered with a possible \$3,500 and Human Services is waiting to hear the final recommendation.
- Lunch program pricing recommendation – Research from other towns was presented. Many towns charge residents and non-residents different fees. In Woodbridge, approximately a third of our guests are from out-of-town. N.L. Atwood made a

motion to increase the meal price for non-resident participants to \$4.00/meal to eat in the Center and \$5.00/meal to take out beginning on July 1, 2020 following information distribution to the community. J. Labieniec seconded. All approved.

- 
- Programming
  - Chinese New Year celebration with dancers
  - Valentine's Day with entertainment
  - Census representative talk – online help available for seniors.
  - Vita Tax assistance
  - Mindfulness class
  - St. Patrick's Day celebration – March 17, 2020 at 12:00 p.m.
  - Mardi Gras lunch – March 3, 2020 at 12:00 p.m.
  - Tea Party/Tea Exchange March 12, 2020 at 1:00 p.m. and Tea with Tracy outing March 23, 2020 at 12:00 p.m.
  - Nosh and Knowledge class – Chronic Disease management followed by 6 week class
  - QVHD – A talk about colds, flu and the coronavirus is being held on Thursday, March 5, 2020.

J. Clarke-Lofters made a motion to accept the February 2020 Woodbridge Center report. A. Holzman seconded. All approved.

**VIII. Human Services**

J. Glicksman presented the February, 2020 Human Services Report, which is on file in Human Services office.

- CTDOT 5310 Grant update – MOU was received and will be approved at the March 11, 2020 BOS meeting. J. Glicksman will attend a pre-procurement event at the CTDOT on April 2, 2020 and will be able to order the van on April 7, 2020.
- Volunteer Tea – Scheduled for April 23, 2020 at 2:00 p.m.
- Youth Services per diem employee – One person interviewed. She has begun helping Nancy on a per diem basis.
- J. Glicksman will be meeting with B. Heller, emergency services representatives and QVHD on Wednesday, March 4, 2020 to discuss plans for a Woodbridge specific emergency preparedness plans specifically for dealing with a potential threat from coronavirus.

A. Holzman made a motion to accept the February 2020 Human Services report. V. Livesay seconded. All approved.

**IX. Old Business/New Business**

- Preliminary Budget Hearing, April 20, 2020
- Next meeting is Monday, April 6, 2020

**Human Services Commission  
Minutes of the March 2, 2020 Meeting**

- Town Board and Commission members are invited to a workshop on “How to Run Legal and Effective Public Meetings” on Wednesday, April 22, 2020 at 5:00 p.m. at the Woodbridge Town Library. If interested, contact Betsy Yagla to RSVP.

B.P. Madden made a motion to adjourn the meeting at 8:30 p.m. N.L. Atwood seconded. All approved.

Submitted by:

\_\_\_\_\_  
Human Services Commission

Accepted and approved this                      Day of                      , 2020.

DRAFT