

BRS Town Building Committee Meeting

October 21, 2009

COMMITTEE MEMBERS PRESENT: David King, Chair; David Barkin, Vice Chair; Steve Buda, Tim Cohen, Marc Estra, Jeff Kaufman, Sheila McCreven, and Sandy Stein.

STAFF MEMBERS PRESENT: Dr. Guy Stella, Superintendent; Charles Zettergren, WSD Business Manager; Marsha DeGennaro, Clerk.

CALL TO ORDER: Chair David King called the meeting to order (6:44 PM).

PUBLIC COMMENT – None

MOTION #1 – APPROVAL OF MINUTES

Move that we approve the minutes of September 30, 2009 Meeting.

Ms. McCreven

Second by Ms. Stein

IN FAVOR: Messrs. Barkin, Buda, Cohen, Estra, King, Ms. McCreven and Ms. Stein

ABSTAIN: Mr. Kaufman

MOTION PASSES 7-0-1

MOTION #2 – EXECUTIVE SESSION

Move that we go into Executive Session to evaluate the bids and review reference reports.

Mr. King

Second by Mr. Kaufman

UNANIMOUS

The reference reports on each of the final four firms were discussed.

MOTION #3 – RETURN TO PUBLIC SESSION

Move that we return to Public Session.

Mr. King

Second by Mr. Estra

UNANIMOUS

MOTION #4 – ARCHITECT RECOMMENDATION

Move that we recommend extending the contract for architectural/engineering services to Newman Architects and that this recommendation be forwarded to the Boards of Education and Selectmen.

Mr. Kaufman

Second by Ms. Stein

UNANIMOUS

Additional fees outside the Scope of Work were discussed. There was general consensus that the Board of Selectmen would authorize the additional fees required for boiler replacement included in the project.

Alternate Financing Contract/RFP

Ms. Stein indicated that she had contacted Mr. Genovese, Town Finance Director, who provided assistance in separating the RFP into two phases, one for the Beecher Road facility and one for the town buildings (Center School, Town Hall and the Town Library). The RFP has been developed and a bid form prepared as the Town is interested in pursuing “green” alternatives for the Town buildings in addition to the BRS facility.

Several members believed attainment of the CM should be the next point of action. It is important this individual interface with the architect as soon as possible.

It is anticipated the Letter of Intent with Newman Architects will be signed following action by the Board of Selectmen on November 10. Concern was again raised regarding team assignment remaining the same throughout the project. There was consensus this language would be specified in the contract with Newman. An initial meeting with Newman and the Committee is tentatively scheduled for November 18 at 6:30 PM. It was agreed Mr. King would contact Mr. Newman and apprise him on the selection of Newman Architects.

ADJOURN: (8:23 PM)

Mr. Kaufman
Second Mr. Estra
UNANIMOUS