

INVITATION TO BID

Sealed Bids Addressed to the: Town of Woodbridge
11 Meetinghouse Lane
Woodbridge, CT 06525

Attention: Anthony F. Genovese
Finance Director

For: Phase One – Woodbridge Fire House
Replace Fire Damage Roof and
Renovate Exterior of the Building

Will be received at the Office of the Finance Director at the above address until December 14, 2009 at 10:30 AM at which time they will be publicly opened and read aloud.

Each bid must be accompanied by a Certified Check or a Cashier's Check drawn upon either a State Bank and Trust Company or a National Banking Association to the order of the Treasurer, Town of Woodbridge, or the bid must be accompanied by a Bid Bond, in a form required by the forms included in the bid documents for an amount not less than ten percent (10%) of the total bid.

Performance and Labor and Material Payment Bonds are to be furnished by the bidder awarded the contract and shall be in an amount not less than one hundred percent (100%) of the contract price.

Sets of plans and specifications may be obtained from the printer on or after November 23, 2009 during the hours of 8:30 AM to 5:00 PM at the following address:

Joseph Merritt and Company
60 Hamilton Street
New Haven, CT 06511
(203) 562-9885

A non-refundable charge for the bidding documents will be made at the time of securing the documents in the amount of the cost of printing the documents for one set of contract documents. Payment will be made directly to the printer.

A non-mandatory pre-bid conference will be held at 4 Newton Rd, Woodbridge, the project site, on Tuesday, December 1st at 9:00 AM. While the pre-bid is not mandatory, attendance is strongly recommended for all bidders.

After the bids are received, the Building Committee may analyze whether vendors have submitted comparable bids and meet the requirements called for in the bid documents. The Building Committee may also consider the past performance, financial responsibility, and experience of the vendors.

Rights and Options

This Invitation to Bid constitutes an invitation to vendors to submit Bids to the Town of Woodbridge Connecticut. Without limitation, the Building committee and the Town of Woodbridge Connecticut including their agents and designated representatives, reserve and hold, at their sole discretion, the following rights and options:

1. To waive any technicalities or immaterial irregularities in the Bids.
2. To prepare and issue such amendments and/or addenda to this Invitation to Bid.
3. To provide questions from vendors and the Town's responses to such questions to all bidders.
4. To reject any or all bids.
5. To postpone or change the date for receipt of Bids or any other deadlines and dates as specified in this Invitation to Bid.
6. To issue subsequent Invitation to Bids, to conduct investigations with respect to information provided by each bidder, to request clarifications of the Bids submitted, and to hold public meetings for consideration of the merit of any or all bidders.
7. To conduct meetings and negotiations sessions with bidders.
8. To request best and final Bids from one or more bidders.
9. To select a bidder after receipt of Bids without interviews and negotiating sessions.
10. To determine the bidder(s) with whom to negotiate after receipt of Bids.
11. To discontinue negotiations with a bidder and commence negotiations with another bidder after the receipt of Bids.
12. To select and enter into an Agreement with one bidder whose bid best satisfies the interest of the Town of Woodbridge Connecticut and is most responsive in the judgment of the Town and Building Committee to the requirements and specifications as contained within this Invitation to Bid.
13. To the extent inconsistent with AIA Document A 701 the provisions hereof shall be controlling.
14. To remove a vendor from consideration and not accept a Proposal from such vendor in the event of a material change in circumstances with respect to a vendor, or, if a vendor is not complete and timely in written responses, or if a vendor fails to attend meetings or respond to questions, or for any other reason the Town of Woodbridge Connecticut deems appropriate.

15. The Town of Woodbridge reserves the right to reissue any or all portions of this Request for Proposal or cancel any portion or requirement contained in this Request for Bids.
16. The Bidder and sub-contractor must have prior experience consisting of no less than three similar projects with equal or greater value within the last five years.
17. To remove vendors from consideration if the Town of Woodbridge determines that such vendors are; delinquent in the taxes owed to the Town of Woodbridge; are in breach or have breached any contract with the Town of Woodbridge, or who are in violation of the Ordinances of the Town of Woodbridge.

Edward Maum Sheehy, First Selectman