

Minutes of the Woodbridge Clean Energy Community Task Force (WCECTF)

The meeting was held on Wednesday April 4, 2007- 8:00 PM at the Small Conference Room Town Hall

Members present:

Jonathan Gorham (Chair)
Sharon de Kadt
Sandra Stein

Agenda:

Review previous minutes
Presentation by Michael Okrent, Chair Bethany Clean Energy Community Task Force
Discussion of additional members to WCEI Task Force
RFQ from Town for consulting services for Photovoltaic solar for Town buildings
Presentation Wednesday April 11 (around) 7:30 Board of Selectmen
Compact Fluorescent light bulb purchase
Action Items – Individual Tasks

Discussion:

Review previous minutes

The minutes as written up by Jonathan Gorham were approved with one correction – change of date of upcoming Board of Selectmen meeting to 4/11 not 4/09 as was reported.

Presentation by Michael Okrent, (mokrent@comcast.net (393-2662), Co-chair, Bethany Clean Energy Task Force. Mike gave an excellent Power Point Presentation highlighting the many successful things the town of Bethany has done.

See: http://www.bethany-ct.com/committees/cmte_CleanEnergy.asp

They have signed up over 185 Clean Energy Options households and, for doing so, have earned photovoltaic arrays and consulting assistance for the town.

- ◆ He and his team shared with us their Clean Energy Options sign up cover letter (faxes to both Sandy and Jon G) and the Community Energy application form (at 100% renewables base, not including the 50% option.). His Power Point Presentation to be made available.
- ◆ Possible follow up collaborations between our towns may include: 1) work with the towns of Orange and Bethany to get 100 more sign ups to get a PV array on Amity High School, 2) share strategies we come up with for signing up our townsfolk in Woodbridge, 3) work together with the Amity High School “Global Warming Club, 4) attend and/or participate in the Bethany energy seminar series, 5) share with them the “This Old House of Worship” opportunity, (Five communities of worship needed to create a cluster for a course.)
- ◆ Follow Up actions for WCEI members:

- Thank Mike and his team for their help (Sand S. did this 4/5)
- Reproduce (type up) and fine tune the cover letter they have produced **(WCEI volunteer needed)**
- Send Mike info on Constellation Energy (refer him to Michael Horton Jon G to do this, request Power Point Presentation)
- Secure proper forms from Sterling Planet and Community Energy **(WCEI volunteer needed)** or create our own form
- Purchase 60 packages at Costco sets of the 7 CFL bulbs packages that include a spot light Milford closest to Woodbridge:(Distance: 7.6 miles, 1718 Boston Post Road, Milford, Connecticut, 06460 (Sandy S to do this)

Discussion of (new) members to WCEI Task Force

Jon G will contact Michael Ewing to invite him to attend next WCEI meeting. Jon G spoke with Michael Horton, who wants to participate. Jonathan Furst wants to stay apprised, as well. Joe Adelizzi has new e-mail and wants all past minutes. Will be involved in explaining the energy conservation retrofit of Beecher and Town buildings. Jon G dropped off materials for Joe Adelizzi April 4.

RFQ from Town for consulting services for Photovoltaic solar for Town buildings

Jon G spoke with Tony Genovese about revision to the RFQ. It's to go out April 9 with RFQ responses coming back to Tony Genovese. Responses will be reviewed by the WCEI Task Force.

Presentation Wednesday April 11 7:30 Board of Selectmen

Photo opportunity for all Task Force members to have their photos taken and to be formally presented to the BoS on this date. Other photo opps will be made available in the future. Everyone is welcome around 7:30-ish to attend the presentation by WCEI to the BoS (Board of Selectmen). Four topics to present: a) our WCEI Mission Statement and membership roster, b) Notice that we will be soliciting input from the townspeople to "tap" the town's \$5,000 grant money from CT Clean Energy Communities, c) Notice that WCEI will be working with Tony Genovese to review the hiring of a consultant to do a preliminary assessment of town buildings for potential PV installation , d) Notice that WCEI wants to work with town officials (Joe Adelizzi et al) to encourage and nurture the development and adoption of a comprehensive energy conservation and renewable energy plan for the town.

Compact Fluorescent Light bulbs

The members of the committee present voted to authorize Sandy S. to purchase 60 packages of seven unit light bulbs from Costco or another bulk discount outlet.

Action Items – Individual Tasks

Mission Statement- Jon G and Sharon DeK separately drafted Mission Statements – Sandy will synthesize them. Jon G to send Sandy Word Docs for refinement.

Schedule: Jon G to notify people about BoS presentation Wed April 11, ~ 7:30 PM. Jon G to get WCEI on the Agenda (done)

Next WCEI meeting Wednesday May 2 8 PM Town Hall – GOAL to have information booth and sign up table ready for Community Roll-Out on Election Day May 9, 2007 – Big Kick Off sign up opportunity

Logo and Graphics: - IT was asked if some variation to the initial design could be generated, like the light bulb Bethany has. Or graphics that could be used for tables, postcard, logos, signage, etc. Item for a possible “communications” sub-committee of the WCEI TF?

A “Town Energy Plan” We need to query the BoS what is being done to create this? What have other Towns done? No need to re-invent the wheel. The TF identified and brainstormed the following general topics to be covered in a Town Plan:

- Reinforce the notion of conservation and clean and “renewable” energy working in tandem
- Get an energy usage baseline for the Town. Joe Adelizzi is working on this. Which Town building are the biggest energy users/abusers? What impact can our TF have on the overall Town energy usage? What help is available from UI?
- Capture the hearts and minds of the young people of the Town. Beecher Road School is the biggest energy expense in the Town. How can the WCEI work with the BoEd?
- Infuse energy literacy and energy educational materials into the school curricula:
 - Talk to Guy Stella and Beecher Road teachers about energy curricula
 - Look into other curricula – Marjory Shansky (sp?) has done work on the high school level. Teach the teacher’s Al Gore initiative
 - Call Bethany to find out about their educational efforts and their Town Plan
 - Talk to Beecher Road teachers about energy curricula
 - Investigate Theo Buxtable’s (sp?) curricula
 - Identify additional education materials, web sites, links, etc.
 - EE smart (K-8) curriculum developed by United Illuminating
 - This Old House of Worship (Carol Wilson – Cheshire)

NEXT Meeting; Wednesday May 2 - 8 PM Town Hall

Contact: Jon Gorham with any questions or comments
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