

The May 23, 2018, Woodbridge Board of Selectmen Special Meeting was convened at 5:01 p.m. by First Selectman Beth Heller in the parking lot at the Woodbridge Athletic Field.

Present: Ms. Heller, Ms. Schatz, Mr. Cardozo, Mr. Crisco, Mr. Dey, and Dr. Lober

Present for Staff: Mr. Genovese, Administrative Officer/Director of Finance; Mr. Gilbertson, Inland Wetlands and Zoning Enforcement Officer; Ms. Lombardi, Animal Control Officer; Ms. McCreven, Communication Director and Grant Writer; and Ms. Yagla, Assistant Administrative Officer.

The group consulted the map of the parcels and visited the area marked "A" – see attached map. They then reviewed area "B" and briefly discussed areas "C" and "D". The meeting recessed at 5:28 p.m. to allow for travel to Town Hall.

MEETING RECONVENED AT WOODBRIDGE TOWN HALL

At 5:37 p.m. First Selectman Beth Heller reconvened the May 23, 2018, Special Meeting of the Woodbridge Board of Selectmen.

Present: Ms. Heller, Ms. Schatz, Mr. Cardozo, Mr. Crisco, Mr. Dey, and Dr. Lober

Present for Staff: Mr. Genovese, Administrative Officer/Director of Finance; Ms. McCreven, Communication Director and Grant Writer; Mr. Weiner, Town Counsel, Ms. Yagla, Assistant Administrative Officer; and Mrs. Shaw, Clerk.

Ms. Heller explained that the first item on the agenda was for the Selectmen to gather at 5:00 p.m. in the Woodbridge Athletic Fields parking lot, Pease Road. The purpose was to tour a potential dog park location. The tour was completed and the Board meeting has reconvened in the Town Hall.

GREATER NEW HAVEN TRANSIT DISTRICT – AUTHORIZE THE FIRST SELECTMAN TO EXECUTE GRANT ASSIGNMENT CERTIFICATION FOR MATCHING GRANT

Mr. Genovese explained that each Town is allocated a State Matching Grant for the Regional Rides program. In past years Woodbridge has assigned its allocation to the Greater New Haven Transit District which services the transportation needs for many Woodbridge residents.

The Board of Selectmen **VOTED UNANIMOUSLY** (Dey – Cardozo) to authorize the First Selectman to execute the Grant Assignment Certification assigning the Town's allocation of \$17,956 to the Greater New Haven Transit District.

AWARD BID FOR ANIMAL SHELTER

Mr. Genovese distributed the bid document received in October 2017 from Total Interiors for Phase I of the project in the amount of \$395,965. The Town was short \$100,000 and did not proceed. The bid required that the contractor hold the price for 90 days and it has been held for more than 90 days. He said that just within the last few days "One Big Dog" that had previously donated \$10,000 has indicated that it would donate an additional \$100,000 towards the project which closes the gap with a total of \$110,155 allowing the Town to proceed with Phase I. He also distributed a funding request to transfer the \$100,000 donation to the project.

Mr. Genovese said that the Contractor has indicated that there is an increase coming for the electrical work starting June 1st. He noted that while the Town has not received the donation and the award would be made pending receipt of the donation. Once we receive that check we will have a Board of Finance meeting to do their half of the funding request, hopefully before June 1st.

Mr. Genovese said that at this time he does not know the amount of the electric. However, there is a contingency item in the amount of \$18,000. If the Town chooses to bid out the project again, the results will probably be higher as the next closet bid in October was \$50,000 higher than Total Interiors'. The architect strongly agrees that the Town award the bid now.

FUNDING REQUEST

The Board of Selectmen voted to recommend the following transfer request to the Board of Finance pending the successful receipt of the donation from the One Big Dog Respite Fund.

#1718-21 – Line Item Transfer Amount: \$100,000
To: CIP Animal Shelter Renovation – Construction (320-57500/ACREN)
From: Revenues – Donations (320-46410/ACREN)
For: Transfer Donation from One Big Dog Animal Respite Fund to project budget.
(Heller – Dey) Unanimously Approved

AWARD OF BID

The Board of Selectmen **VOTED UNANIMOUSLY** (Cardozo – Dey) to award the bid for the Woodbridge Animal Shelter Renovation to Total Interiors LLC in the amount of \$395,965, pending the approval and the successful receipt of the \$100,000 donation from One Big Dog. Ms. Heller thanked ACO Lombardi and One Big Dog for their most generous donation.

SIMULCAST PROJECT – APPROVE SITE AGREEMENTS

EMAC Communications, LLC – Antenna Site License Agreement - Mr. Weiner said that the owner has agreed to remove the \$10,000 moving clause and some other minor changes and the agreement is ready for approval.

The Board of Selectmen **VOTED UNANIMOUSLY** (Dey – Schatz) to approve the Antenna Site License Agreement with EMAC Communications, LLC and authorize Town Counsel to make any changes he deems necessary to the benefit of the Town.

CROWN CASTLE - Mr. Weiner explained that the packet includes an amendment to the current collocation sublease agreement with Crown Castle to lease additional space on the Tower at Oak Lane Country Club currently owned by Traditions, and a bill of sale to purchase an existing shed and the equipment housed in the shed for \$5,000. Mr. Weiner said that he is waiting for proof that Crown Castle owns an easement until 2031.

The Board of Selectmen **VOTED UNANIMOUSLY** (Dey – Cardozo) to approve the “First Amendment Collocation Sublease Agreement with Global Signal Acquisitions II, LLC”, a

Delaware limited liability company ("Crown") under the condition that we authorize the Town Counsel to negotiate any adjustments he deems necessary in the best interests of the Town, and to approve the purchase of the shed according to the bill of sale.

FY2020 BUDGET DISCUSSION

The Board discussed goals they would like the departments to consider for FY2020. It was agreed the departments would be urged to reduce budgets for FY2020 with explanations as to what the service/program ramifications would be with an "x percentage" reduction.

Consensus – The Board agreed to include an item on the July Selectmen's agenda to request the departments: to reduce their budgets by "x percent" (Mr. Genovese to offer the Selectmen a creditable number to begin); to justify needs; to offer innovative ideas for sharing of programs, etc., and to perhaps prepare two budgets – one with requested increase and one with a decrease showing what services/programs would be reduced.

EXECUTIVE SESSION (1) - Ms. Heller released Ms. McCreven, Ms. Yagla, and Mrs. Shaw from the meeting.

At 6:12 p.m. the Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Dey) to move into executive session pursuant to Section 1-200(6)(D) of the Connecticut General Statutes to discuss proposals for the sale of land at the Country Club of Woodbridge and to invite Mr. Genovese and Mr. Weiner to attend.

At 7:07 p.m. the Board of Selectmen moved out of executive session. Ms. Heller stated that no motions were made or votes taken in executive session.

Ms. Heller reminded all Board members that they should also view the Elderslie property as another potential site for the dog park at their own convenience.

EXECUTIVE SESSION (2)

At 7:12 p.m. the Board of Selectmen **VOTED UNANIMOUSLY** (Heller – Dey) to move into executive session pursuant to Section 1-200(6)(C) regarding Security Strategy (Fire Department) and invited Mr. Genovese and Mr. Weiner to attend.

At 7:42 p.m. the Board of Selectmen moved out of executive session. Ms. Heller stated that no motions were made or votes taken in executive session.

ADJOURNMENT

On a non-debatable motion by Mr. Dey, seconded by Dr. Lober, the meeting adjourned at 7:42 p.m.

Respectfully submitted
Geraldine S. Shaw, Clerk